

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

6:34pm

ROLL CALL

President

Rich Bufalini- in attendance

Vice President

Joe Kusnir – in attendance

Commissioners

Dave Ciccone- in attendance (by phone conference)

Nick DiPietro- absent

Dave Swihart - present

Others Present

Norm Kraus, Jr., Township Manager

Marie Stratakis-Hartman, Township Engineer

Michael Jones /McMillen,Urick,Tocci &Jones, Township Solicitor

6:34pm

Boy Scout leaders Daniel Browne (Executive Director) and Dan Lind representing the Laurel Highlands Council of scouting, which includes the Pittsburgh area, presented the BOC with a Certificate of Appreciation to both the BOC and the Parks and Recreation Board in recognition of outstanding service to youth over the last 20 years. They told the Board they will continue to provide scouts with eagle projects that the BOC can consider for the park and township, and appreciated the long standing relationship between the Boy Scouts of America and the township and our park.

6:38pm

ENGINEER'S REPORT – Marie Stratakis Hartman (report is on file

Comments made in addition to the report by Ms. Hartman. The Abby Lane Patio Homes down by the golf course need to be looked over with regards to the roads by Ms. Hartman. With regards to the Kane Rd ball fields and roads that the township oversees, it was decided that the piece of the road that is gravel and stone and continues to wash out, will get a base put down and properly paved so that stone, gravel and dirt runoff is no longer a problem and maintenance by the will be at a minimum.

With regards to Hopewell Community Park, Ms. Hartman told the BOC the township was actively seeking a grant with the DCNR to build an Amphitheater situated in the main part of the park. The Amphitheater pavilion installed will cost \$115,000 and the total cost of the project would be \$228,000.00. Currently the township has \$82,000 in the park fund that can be used as part of the matching grant if the DCNR awards us the grant. The DCNR would cover half of the grant, which leaves the township having to raise another \$32,000 to match the grant money. Janice Gibson, who was in attendance at the meeting and is park Board President, said this is the exact reason that Friends of Hopewell Park has been established in order to fundraise for such causes. Ms. Hartman said the application for the Amphitheater was due to be turned into DCNR on Wednesday of this week (4/12/2017). Letters of support had been circulated to surrounding communities, the Park Board, the Hopewell School District, as well as the Beaver County Commissioners, signing

off on endorsing this project for the township and will be turned in along with the application to the DCNR for project.

7:03pm CITIZEN'S COMMENTS pertaining to the Business Agenda/ None

7:04pm CITIZENS FORUM/ Mr. Bufalini moved this part of the meeting up so a resident in attendance could address an issue with the BOC.

Fred Kolenda/ 3203 Heights Road.

Mr. Kolenda, who lives on the Hopewell side of the closed Heights Road landslide, told the BOC that since the road down towards the South Heights side of things had been closed the last 1 ½ years, there has been absolutely no problems with traffic on Heights Road or accidents from people pulling out of hidden driveways on Heights Road and getting hit by speeding cars. Mr. Kolenda has spoken to Clay Houston, a Supervisor with the PennDOT road department, about making a permanent change to the speed limit on the road. Currently it is a 35 MPH zone that is outside of Fred's residence, and he would like to see it dropped to 20 or 25 MPH. Mr. Houston from PennDOT told him that is not a PennDOT decision to make, but a Hopewell Township decision to make and change. Mr. Kolenda is concerned now that word has it that the land/rock slide at the bottom of Heights Road on the South Heights part of the road is going to be repaired. If that is the case, traffic will increase tremendously on the road and the speeding will once again pick up. Mr. Kolenda hopes that the BOC would consider making the speed limit 20 or 25 mph permanently. Mr. Bufalini told Mr. Kolenda the BOC would take it under consideration. Mr. Kolenda thanked the BOC for their consideration.

7:10pm BUSINESS AGENDA

Mr. Kusnir Motion to approve the Workshop Meeting minutes of March 13th, 2017.
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Swihart Yes
Mr. Ciccone Yes
Mr. DiPietro absent
Mr. Kusnir Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to approve the list of bills dated 4-10-2017 as presented: General Fund; \$12,880,11; Sewer Fund; \$6,681.52 and State Fund; \$17,040.85.

Mr. Swihart Second the Motion

Roll Call Vote

Mr. Swihart Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Yes
Mr. Bufalini Yes

Motion Carried

Mr. Bufalini Motion to approve the five year contract agreement between Hopewell Township and the Hopewell Township Full-Time Clerical Employees of Local 459 of the International Brotherhood of Electrical Workers of the AFL-CIO-CLC . The contract starts January 1st, 2017 and runs through December 31st, 2021.

Mr. Swihart Second the Motion

Roll Call Vote

Mr. Swihart Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Swihart Motion to approve Resolution 2017-11 approving Hopewell Township, Beaver County, Pennsylvania, to undertake the following project, Hopewell Community Park Amphitheater, and Submit the Grant Agreement Signature Page to the Department of Conservation and Natural Resources for the purpose of carrying out the project.
Mr. Ciccone Second the Motion

Roll Call Vote
Mr. Swihart Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir Motion to pass Resolution 2017-12, a Resolution of the Township of Hopewell, Beaver County, Pennsylvania, Repealing Ordinance 2010-06 and Resolution 2010-29, which established and required application for certification of Sanitary Sewer status prior to sale of any real estate served by Public Sewers both within and outside the service area of the Wastewater Treatment Facilities of Hopewell Township.
Mr. Bufalini Second the Motion

Roll Call Vote
Mr. Swihart Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

PLEASE NOTE: As a matter of public record, the recommendation made by the Hopewell Township Sewer Authority to eliminate Resolution 2010-29 and Ordinance 2010-06 and have it replaced with a comprehensive dye testing program to the Board of Commissioners has been noted and read at the public meeting. The letter of recommendation from the Sewer Authority Board will be entered into the minutes in its' entirety, as an official recommendation from the Sewer Authority Board to the Board of Commissioners.

Let it be noted that Solicitor Mike Jones emphasized that the newly passed Resolution 2017-12 goes into effect **IMMEDIATELY!**

7:27pm

ITEMS FOR DISCUSSION

Manager Norm Kraus and Finance Manager Barb Swearingen clarified that the issues with Muni Link had been worked out that had an effect on the 2016 township audit with Cottrill Arbutina and elaborated on what took place that caused issues from the Muni-Link end of things to stop the auditing process. Barb Swearingen elaborated that reports were now being run correctly and numbers were falling in line with the auditors, so now the audit did resume as of Friday, April 7th.

The DCED report may be delayed by a week or so, but that's the biggest issue as a result of the problems with Muni-Link. Everything seems to be getting back in order as a result of Muni-Link sending personnel to our office to work with Barb, Judy McConnell and Pam Gozur to get the reporting process back in place on the sewer side of the ledger.

7:37pm **NEW BUSINESS NONE**

7:37pm **OLD BUSINESS/** Mr. Bufalini asked Solicitor Jones about specific rules and regulations the township could possibly consider when dealing with group homes or halfway houses in the township. Mr. Jones indicated that those rules and regulations are handled as a matter of rules and guidelines by national standards and rules.

7:42pm **EXECUTIVE SESSION/** To discuss litigation with the township,as well as personnel issues related with the Sewage Plant.

8:32pm **OUT OF EXECUTIVE SESSION. Mr. Bufalini announced that no action was taken from the Executive Session.**

8:37pm **ADJOURNMENT**
Commissioner Swihart Motion to adjourn
Commissioner Kusnir Second the Motion

Voice Vote
All in favor
Motion Carried



RESOLUTION PAGE

2017-11

COMMONWEALTH OF PENNSYLVANIA www.dcnr.state.pa.us/grants

Table with 2 columns: DCNR-2015-C2P2-16, Application Information (*Indicates required information), Applicant/Grantee Legal Name: Hopewell Township, Web Application ID: 1102764, Project Title: Hopewell Community Park Amphitheater

WHEREAS, Hopewell Township

("Applicant") desires to undertake the following project

Hopewell Community Park Amphitheater; and (Project Title)

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and a document entitled "Grant Agreement Signature Page"; and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

- 1. The "Grant Agreement Signature Page" may be signed on behalf of the applicant by the Official who, at the time of signing, has TITLE of President, Board of Commissioners.
2. If this Official signed the "Grant Agreement Signature Page" prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the "Grant Agreement Signature Page", signed by the above Official, will become the applicant/grantee's executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the TITLE specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the

Hopewell Township Board of Commissioners (Identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of the applicant this 10th day of April, 2017

Norm Kraus, Jr. Secretary (Signature of the Secretary of the governing body) Norm Kraus, Jr., Hopewell Township Manager

DCNR USE ONLY

Project Number: