



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
June 10th, 2024
WORKSHOP MEETING MINUTES

6:28 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:28 P.M. **Roll Call**
 President Richard Bufalini – In Attendance
 Vice President Joe Kusnir – In Attendance
 Commissioner Nick DiPietro – In Attendance
 Commissioner Barbara Michna– In Attendance
 Commissioner Kara Rubino – Absent

Others Present
 Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:28 P.M. **Citizens Comments on Agenda Items**
 None

6:29 P.M. **Business Agenda**

Commissioner Kusnir: Motion to amend the May 28, 2024 vote on the “Motion to hire Chrissy Abiraj-Rubino as a full time Community Outreach at a rate of \$17.00/hr. Official hire date is 06/03/2024” to reflect the abstention of Commissioner Rubino as they are related. The original Motion still passed by vote of a majority of a quorum.

Commissioner Michna: Second the Motion.

Roll Call Vote:
 Commissioner Rubino Absent
 Commissioner Michna Yes
 Commissioner DiPietro Yes
 Commissioner Kusnir Yes
 Commissioner Bufalini Yes
 Motion Carried

Commissioner Bufalini: Motion to approve the Workshop Meeting Minutes of May 13th, 2024.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
 Commissioner Rubino Absent
 Commissioner Michna Yes



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Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the list of bills dated June 10th, 2024, as presented: General Fund \$79,689.12; Sewer Fund \$21,699.03; State Fund \$17,950.40; General Reserve Fund \$15,446.93; Sewer Construction Fund \$26,446.60; State ARPA \$883.56; and Park ARPA \$1,421.44

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Bufalini: Motion to approve the May 2024 Monthly Financial Report as presented.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the May 2024 Monthly Tax Report as presented.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Yes



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Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to accept retirement of Nora Janicki as of August 2nd 2024.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve the purchase of parcel 65-184-0110.001-01-1 to Keith Kavalir from the Repository, forgiving all taxes prior to and including 2023.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve resolution NO.2024-06. A RESOLUTION OF THE TOWNSHIP, BEAVER COUNTY HEREBY REQUESTS A GREENWAYS, TRAILS AND RECREATION PROGRAM (GTRP) GRANT OF \$108,225.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE WOODLAWN PARK PLAYGROUND IMPROVEMENTS PROJECT.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes



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Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Michna: Motion to approve resolution NO. 2024-07. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY HEREBY REQUESTS A GREENWAYS, TRAILS AND RECREATION PROGRAM (GTRP) GRANT OF \$103,660.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE SHARON GRANGE PARK PLAYGROUND IMPROVEMENTS PROJECT.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the Waterline Right-Of-Way Agreement and Grant of Right-Of-Way to the Municipal Water Authority of Aliquippa.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve resolution NO. 2024-08. A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, HEREBY



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AMENDING AND REVISING THE SCHEDULE OF TOWNSHIP FEES.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:35 P.M. **Items for Discussion**
 No Items for discussion

6:35 P.M. **Engineer's Report**
 Engineer's Report was Discussed, Submitted, and is on File.

6:45 P.M. **Citizens Forum**
Don Wright- Friends of Hopewell Park
 Mr. Wright inquired about the landslide in the back of the park. Mr. Yurcina stated the road crew would address the situation.
 Mr. Wright also asked about the possibility on starting a recycling program at the park. Mr. Yurcina stated we would have to look into the cost of the bins and talk to Valley Waste about pick up options. Mr. DiPietro discussed regulations that may need to be put in place.

Jim Rhoades, Green Garden Plaza, Hopewell Township
 Mr. Rhoades questions the legality of Solicitation Fees. Mr. Jones stated he would look into it.

Andy Rauch ARA Engineering
 Concerning Gypsum Express, Mr. Rauch asked HRG for an update on the Land Development. HRG confirmed that there are a few items that they are still working through. HRG will respond with a written response. Mr. Jones stated once comments are addressed, the Board of Commissioners will take action to approve a resolution conditional upon the developer's agreement.

7:06 P.M. **PUBLIC HEARING**
 A public hearing to consider RESOLUTION NO. 2024-09, APPROVING THE TRANSFER OF INTERMUNICIPAL LIQUOR LICENSE CONDUCTED PERSUANT TO TITLE 47 OF THE LIQUOR CODE, SECTION 4-461. LIQUOR LICENSE NO. R-9345 INTO THE HOPEWELL TOWNSHIP FROM ROCHESTER BOROUGH 15704



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Doug Friend, Chad Snyder and Austin Tish presented the final plan to the Board. The hearing was recorded and is available in the township archives.

Commissioner Bufalini: Motion to approve resolution NO. 2024-09. A RESOLUTION OF THE HOPEWELL TOWNSHIP BOARD OF COMMISSIONERS APPROVING THE TRANSFER OF PENNSYLVANIA RESTAURANT LIQUOR LICENSE NO. R-9345 INTO HOPEWELL TOWNSHIP FROM ROCHESTER BOROUGH.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:16 P.M. **New Business**
No New Business

7:16 P.M. **Old Business**
No New Business

7:17 P.M. **Executive Session Beginning**
Mr. Bufalini stated that an Executive Session is needed to discuss fire department personnel, engineering issues, zoning hearing board and zoning violations.

8:45 P.M. **Executive Session Ending**
Mr. Bufalini stated there are no items to act upon following Executive Session.

8:45 P.M. **Adjournment**
Commissioner Kusnir: Motion to Adjourn.
Commissioner Michna: Second the Motion.

Voice Vote:
All in Favor
Motion Carried

Minutes Recorded by: Jamie Yurcina 6.10.2024.
Minutes Prepared by Chrissy Rubino 6.18.2024