



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
August 12th, 2024
WORKSHOP MEETING MINUTES

6:34 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:34 P.M. **Roll Call**

President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – Absent
Commissioner Barbara Michna – In Attendance
Commissioner Kara Rubino – In Attendance

Others Present

Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:35 P.M. **Citizens Comments on Agenda Items**

None

6:35 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes from July 08th, 2024.

Commissioner Rubino: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve the list of bills dated August 12th, 2024, as presented: General Fund \$66,903.01; Sewer Fund \$148,837.41; State ARPA Fund \$44,920.52; General Reserve Fund \$16,206.17; Development Escrow Fund \$555.00; and State Fund \$344.22.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
August 12th, 2024
WORKSHOP MEETING MINUTES

Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Kusnir: Motion to approve the July 2024 Monthly Financial Report as presented.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the July 2024 Monthly Tax Report as presented.

Commissioner Rubino: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to CHANGE ORDER NO. 2 for the Racoon Creek WPCF Bar Screen Project to the Derstine Company, LLC, Contract 2023-01 for an additional \$2,500.00.

Commissioner Rubino: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
August 12th, 2024
WORKSHOP MEETING MINUTES

Motion Carried

Commissioner Bufalini: Motion to renew the IT Service Agreement with PROJEX IMC in the amount of \$5,000.00.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve Resolution 2024-13 that the Hopewell Township of Beaver County hereby requests a Multimodal Transportation Fund grant of \$351,222.00 with a township match of \$44,981.00 from the Commonwealth Financing Authority to be used for the Brodhead Road Sidewalk Extension Project.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Resolution 2024-14 that the Hopewell Township of Beaver County hereby requests a Multimodal Transportation Fund grant of \$608,985.00 with a township match of \$78,075.00 from the Commonwealth Financing Authority to be used for the Hopewell Vikings Connectivity & Safety Project.

Commissioner Rubino: Second the Motion.



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
August 12th, 2024
WORKSHOP MEETING MINUTES

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Tom Lewis as Sub Crossing Guard at the Contract Bargaining Agreement Rate for the 2024-2025 school year to begin August, 22nd of 2024, dependent on completing pre-employment screening.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the Minimum Municipal Obligation Worksheet (MMO) Hopewell Township, Beaver County, Pension Plan (04-090-N) as presented.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve the Hopewell Township Police Pension Plan Financial Requirement and Minimum Municipal Obligation for the 2025 Municipal Budget as presented.



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
August 12th, 2024
WORKSHOP MEETING MINUTES

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the Laird Drive Culvert Replacement Application for Payment No. 3 to LM&R Excavating for \$152,266.50.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Rubino: Motion to approve service order for Raccoon Creek Plant UV System Preliminary Investigation with HRG for \$9,850.00.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

6:42 P.M. **Solicitor's Report**

6:46 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

7:30 P.M. **Items for Discussion**



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
August 12th, 2024
WORKSHOP MEETING MINUTES

8:07 P.M. **Citizens Forum**

8:07 P.M. **New Business**
No New Business

8:08 P.M. **Old Business**
No New Business

8:09 P.M. **Executive Session Beginning**
Mr. Bufalini stated the executive session is needed to discuss the Crossing Guard Contract and the Faris Parcel for Zoning issues.

9:00 P.M. **Executive Session Ending**
Mr. Bufalini stated there are no items to act upon following the Executive Session.

9:00 P.M. **Adjournment**
Commissioner Rubino: Motion to Adjourn.
Commissioner Michna: Second the Motion.
Voice Vote:
All in Favor
Motion Carried

Minutes Recorded by: Jamie Yurcina 8.12.2024
Minutes Prepared by Chrissy Rubino 8.14.2024