



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
November 12th, 2024
WORKSHOP MEETING MINUTES

6:35 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:35 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – Absent
Commissioner Barbara Michna – In Attendance
Commissioner Kara Rubino – Absent at the beginning, Present from 6:59 PM.

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Engineers.

6:36 P.M. **Citizens Comments on Agenda Items**
None

6:38 P.M. **Business Agenda**

Commissioner: *Motion to approve the Workshop Meeting Minutes from October 14th, 2024. (TABLED)*

Commissioner: *Second the Motion.*

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Absent
Commissioner DiPietro Abstain
Commissioner Kusnir
Commissioner Bufalini
Motion Carried

Commissioner Kusnir: *Motion to approve the list of bills dated November 12th, 2024, as presented: General Fund \$41,034.55; Sewer Fund \$15,720.99; State Fund \$8,166.03; General Reserve Fund \$8,460.21, and Police ARPA \$499.17.*

Commissioner Michna: *Second the Motion.*

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.



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Commissioner Bufalini: Motion to approve the October 2024 Monthly Financial Reported as presented.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Michna: Motion to approve the October 2024 Monthly Tax Report as presented.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve a four-year collective bargaining agreement for the clerical employees with the Local Union 459 of the IBEW for the period commencing January 1, 2025, ending December 31, 2028.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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Commissioner Kusnir: Motion to authorize the Solicitor to advertise for the adoption of an Air Pollution Control Ordinance – Open Burning.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Resolution 2024-17. A RESOLUTION OF HOPEWELL TOWNSHIP, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA FOR THE YEAR ENDING DECEMBER 31ST, 2025, ELECTING TO AMEND ITS NON-UNIFORM PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW: AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AS AMENDED AND APPLICABLE TO MEMBER MUNICIPALITIES.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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Commissioner Kusnir: *Motion to advertise Ordinance 2024-02 AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANNIA, APPROPRIANG MONIES FROM MUNICIPAL TAX AND REVENUES TO DEFRAY EXPENSES AND LIABILITIES OF HOPEWELL TOWNSHIP FOR THE YEAR ENDING DECEMBER 31ST, 2025.*

Commissioner Michna: *Second the Motion.*

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: *Motion to advertise Ordinance 2024-03 AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANNIA, FIXING THE TAX RATE REQUIRED TO DEFRAY SPECIFIC EXPENDITURES AND LIABILITIES FOR OPERATING HOPEWELL TOWNSHIP GOVERNMENT FOR THE YEAR ENDING DECEMBER 31ST, 2025.*

Commissioner Kusnir: *Second the Motion.*

Roll Call Vote:
Commissioner Rubino Absent
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried



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Commissioner Kusnir: Motion to promote Nick Zon to the Sewer Plant Operator effective November 12, 2024, at an hourly rate of \$33.04 in accordance with the Public Works Collective Bargaining Agreement.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner: Motion to approve Youngblood Paving Pay Application #4 for the 2023 Paving Program. (TABLED)

Commissioner: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	
Commissioner DiPietro	Absent
Commissioner Kusnir	
Commissioner Bufalini	
Motion Carried	

Commissioner Kusnir: Motion to approve Resolution 2024-18 for 2024 LSA Application for the Brodhead Road Sidewalk Extension Project in the amount of (\$351,222).

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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Commissioner Bufalini: Motion to approve Resolution 2024-19 for 2024 LSA Application for the Broadhead Road/Cherry Way Improvement Plan in the amount of (\$806,000).

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve a COSTARS proposal for the Wickham Village WPCF Mechanically Cleaned Bar Screen Installation in the amount of (\$217,312).

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve the Wickham Village Construction Administration Service Order with HRG for the UV System for an estimated fee of \$7,500.00.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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Commissioner Kusnir: Motion to approve the Wickham Village Construction Administration Service Order with HRG for the SBR Upgrades and Mechanically Cleaned Bar Screen for an estimated fee of \$13,900.00.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Absent
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:42 P.M. Solicitor's Report
Mike Jones the Solicitor explained the Ordinance for Air Pollution Control and will come up with a draft.

6:52 P.M. Engineer's Report
Engineer's Report was Discussed, Submitted, and is on File.

7:00 P.M. Items for Discussion
No Items for Discussion

Commissioner Rubino: Motion to approve the Workshop Meeting Minutes from October 14th, 2024.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Abstain
Commissioner Bufalini	Yes
Motion Carried	



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- 7:01 P.M. **Citizens Forum**
Miss Jo-Ann Garafolo and Miss Susan Haushalter - 632 Golf Course Road, Hopewell Township, Beaver County, PA
Miss Garafolo and Miss Haushalter - voiced their concerns about the drainage in their driveway.
HRG– Responded that PennDOT designed the drainage specifically to drain under the road instead of down the road and that he can look at the drawings for her property. She should send pictures of her yard to our Township Manager, Jamie Yurcina. He will go over to her house and look at the situation.
Miss Garafalo and Miss Hausalter – stated that they are concerned about it raining and the drainage not working correctly. They are paving now.
Jamie Yurcina, Township Manager – Responded that the paving should be done in about 2 weeks. And that PennDOT is responsible to fix the issues after a year, and he will look at her drawings and pictures of her yard.
- 7:17 P.M. **New Business**
No New Business
- 7:17 P.M. **Old Business**
No Old Business
- 7:17 P.M. **Executive Session Beginning**
- 8:09 P.M. **Executive Session Ending**
Mr. Bufalini stated there are no items to act upon following the Executive Session.
- 8:09 P.M. **Adjournment**
Commissioner Kusnir: Motion to Adjourn.
Commissioner Michna: Second the Motion.
Voice Vote:
All in Favor
Motion Carried

Minutes Recorded by: Jamie Yurcina 11.12.2024
Minutes Prepared by Chrissy Rubino 11.13.2024