



Hopewell Township 2025 Budget



General Fund, Ancillary Funds, Sewer Funds and
Construction Fund Budgets



Budget Message	1-2
Budget Organization	3
Organizational Chart	4
General Fund Revenues	5-9
General Fund Expenditures	10-20
Ancillary Budget	21-22
Sewer Fund Revenues	23-24
Sewer Fund Expenses	25-31
Sewer Construction Fund	32-33
1st Class Code	34
Commissioners	35-36
Administration	37-38

HOPEWELL TOWNSHIP

MUNICIPAL BUILDING
1700 CLARK BOULEVARD
ALIQUIPPA, PA 15001
PHONE: 724-378-1460
FAX: 724-378-3034



BOARD OF COMMISSIONERS
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JOE KUSNIR, Vice President
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JAMIE YURCINA, MANAGER

December 5, 2024

Board of Commissioners
Hopewell Township 1700 Clark
Blvd.
Aliquippa, PA 15001

2025 Budget Message

Dear Members of the Board,

I am pleased to present the 2025 budget for Hopewell Township, which is submitted in accordance with section 1701.1 of the First-Class Township Code.

The Township is very committed to quality services, specifically providing residents first class services such as fire and police protection, paved and plowed roads, a beautiful township park and other public amenities in addition to new development. Our challenge continues to be balancing the quality of our services to residents while keeping up with the rising costs of materials and employment.

Goals for 2025:

- Address the rising cost of healthcare for Township employees but maintain excellent coverage for the employees. We continue to strive for a balance of quality healthcare with reasonable and responsible premiums. The 2025 cost of healthcare to Township employees has increased over 6%.
- Develop the Sanitary Sewer and Stormwater Infrastructure.
- Continue purchasing protocols that ensure the most competitive prices for materials.
- Develop the Courtyard at Legends Plan of Homes on Airport Road by Scarmazzi Homes and pursue other development throughout the Township.
- Continue the implementation of Roadway Improvement projects.
- Implement viable safety monitoring systems for all departments.
- Improvements to the Administrative Building and Police Station.
- Continue Stormwater MS4 projects that are required as part of our Pollution Reduction Plan. We plan on investigating more streambank restoration located in the Hopewell Community Park this summer to remediate and prevent erosion and sedimentation in Trampmill Run. These projects will help us meet our goals in the Pollution Reductions Plan. I would like to thank HRG for their assistance and knowledge for applying for these grants.
- Continued Implementation of ACT 537 Study for Sewer Facilities Upgrade.
- Update and restore the needed Wastewater Collection, Conveyance, Pumping and Treatment System in compliance with DEP Standards and the recommendations of our engineer. We were awarded a \$1,110,050.00 H2O Grant to replace the Route 151 Main Line and Upper Interceptor. This project helps us to better serve our residents. Also, we received a LSA grant to change the Raccoon Plant to an Ultraviolet System. At the Wickham Plant we have received LSA grants to update the Controls and to install a Mechanical Bar Screen.
- Improvements to Hopewell Community Park Playground has started and hope to have the new equipment installed early 2025 this project is funded through the

\$250,000.00 grant awarded from the Commonwealth of Pennsylvania Department of Community and Economic Development. LSA grants were also received for updates at Hopewell Community Park, Woodlawn Park, and Sharon Grange Park. We also applied for a Greenways and Trails Grant to install a fishing wall with handicap accessibility and walking trail around the lake.

- Continuing the Safety Committee represented by every department in the Township, including our volunteer fire department. With this committee, we have made great strides in the safety area with all departments. This committee should prove to be invaluable in 2025, as safety issues arise in every department in the Township.

Our Police Department received PLEAC accreditation in 2024 which made us 1 of 2 departments in the county with this accreditation under the direction of Chief Sedlacek, Sgt. Yeardon, and Officer Lopez. Chief Sedlacek is now working on getting the department GALEA accredited which is the gold stand in public safety. If we achieve this accreditation, we would be the only department in Beaver County and only the tenth department in the state to achieve this accreditation.

This budget message is only intended to provide a general overview of the 2025 budget and specify some of the goals for Hopewell Township moving forward.

I am grateful for help preparing this budget from Barb Swearingen, Hopewell Township Controller and the Hopewell Township staff. I am also grateful to work with our department heads to prepare a realistic budget that will put the Township in a position to succeed in 2025.

And of course, a special thanks to you, the Hopewell Township Board of Commissioners for supporting me throughout this process and for making tough, sensible decisions that will help navigate Hopewell Township through 2025 and beyond. Your professionalism and advice are greatly appreciated.

Respectfully submitted,



Jamie Yurcina
Township Manger



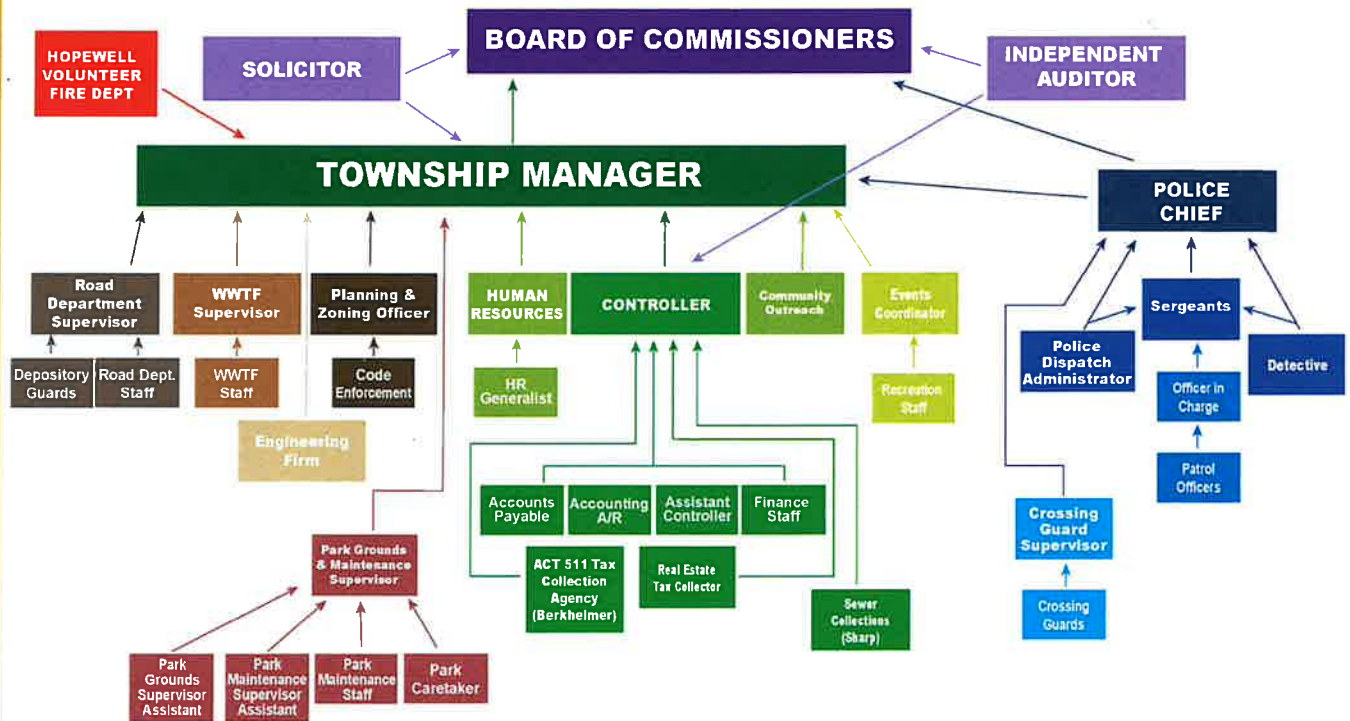
Date	Action	Responsibility
September 9, 2024	August Information to Department Heads-After Workshop Meeting	Board of Commissioners Manager/Controller /Department Heads
September 23, 2024	Sewer Budget Meeting after Business Meeting	Board of Commissioners Manager/Controller
October 14, 2024	Budget Meeting After Workshop Meeting	Board of Commissioners Manager/Controller
October 28,2024	Budget Meeting Before and after Business Meeting	Board of Commissioners Manager/Controller
November 12, 2024	Submit advertisement of Proposed Budget Public Hearing to Newspaper for Publication-runs 11/12/2024	Manager
November 12, 2024	Public Hearing	Board of Commissioners
November 12, 2024	Advertisement of Availability 2025 Proposed Budget for Public Inspection (Copies to be displayed in Reception Area) To run in paper 11/12/2024 Ordinance to be accepted 12/9/24--2024-02	Manager
December 9, 2024	Adopt Budget (By Ordinance) 2024-02	Board of Commissioners
December 9, 2024	Advertise Adopted Ordinance Enter Budget on Books	Township Manager/ Controller

Hopewell Township 2025 Budget Organization



Hopewell
TOWNSHIP
Gateway to Reber County, PA

**CHAIN OF COMMAND
ORGANIZATIONAL FLOW CHART
DECEMBER 2024**



Hopewell Township 2025 Organizational Chart



Hopewell Township Budget 2025

General Fund Revenue



Median Value of Township Housing
\$158,100 Median Taxes for Township
\$372.33 per year. (at 2.355 mills)

Compared to Average Household Expenses:

Food Away from Home \$2,374.80

Other Lodging \$2,889.68:

Apparel \$1,434.26:

Entertainment \$2,912.15:

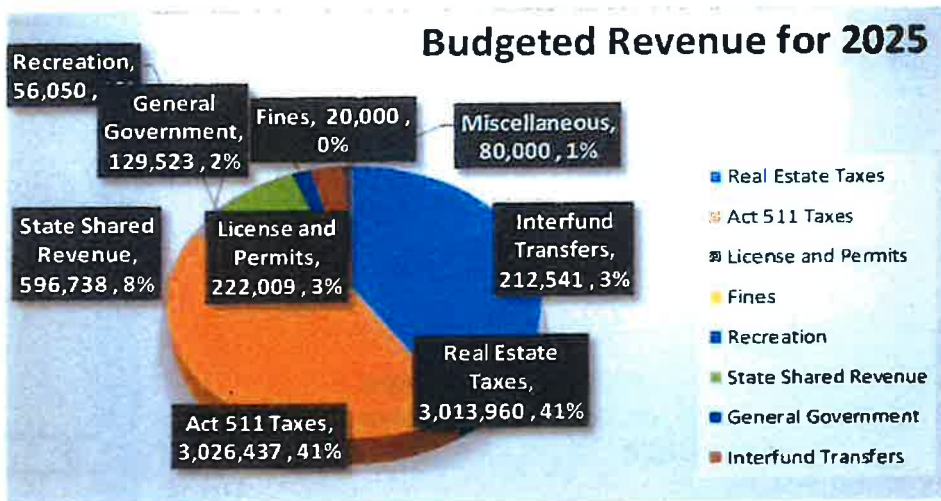
Cash Contributions \$2,282.67.

Per 2020 Census reports



Summary Revenue

	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Budget 2025
Real Estate Taxes	2,825,584	2,792,322	2,794,352	2,986,017	3,013,960
Act 511 Taxes	2,668,205	2,652,252	2,968,943	2,941,813	3,026,437
License and Permits	219,226	234,031	209,072	195,486	222,009
Fines	23,664	19,566	17,602	17,535	20,000
Recreation	41,624	54,491	42,522	49,954	56,050
State Shared Revenue	386,770	462,676	469,731	531,091	596,738
General Government	128,335	155,989	159,004	127,436	129,523
Interfund Transfers	112,267	127,193	-	205,000	212,541
Miscellaneous	121,766	79,672	84,292	102,098	80,000
	6,527,441	6,578,192	6,745,518	7,156,430	7,357,258



Hopewell Township 2025 Budget

GENERAL FUND

**BUDGET
2025**

INCOME

REAL ESTATE TAXES

Real Estate Taxes - Current 2.36 mills

(Less Uncollectible 5%) assessment \$1,273,347

301-010 · Real Estate - Current	2,848,960.00
301-020 · Real Estate - Del County	125,000.00
301-030 · Real Estate Del Tax Collected	40,000.00

TOTAL REAL ESTATE TAXES

\$ 3,013,960.00

ACT 511 TAXES

310-010 · Real Estate Transfer Tax	300,000.00
310-021 · Earned Income Tax -Current	1,825,550.00
310-022 · Earned Income Tax-Prior Year	590,897.00
310-023 · Earned Income Tax -Delinquent	55,990.00
310-031 · Mercantile Tax	75,000.00
310-051 · Local Services Tax	150,000.00
310-070 · Mechanical Device Tax	29,000.00

TOTAL ACT 511 TAXES

\$ 3,026,437.00

LICENSE AND PERMITS

321-061 · Solicitor Permits	4,100.00
321-080 · Cable Franchise (Comcast)	150,000.00
321-090 · Zoning, Signs, Demolition, Other	1,409.00
362-041 · Building Permits	65,000.00
363-052 · Street Opening Permits	1,500.00

TOTAL LICENSE AND PERMITS

\$ 222,009.00

FINES

331-011 · State Violations	5,000.00
331-012 · Local Violations (State & Mag)	15,000.00

TOTAL FINES

\$ 20,000.00

PARKS AND RECREATION

367-001 · PARK MAINTENANCE INCOME

367-041 · Park Pavilion Fees	15,000.00
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TOTAL 367-001 · PARK MAINTENANCE INCOME

\$ 15,000.00

367-002 · RECREATION INCOME	
367-046 · Parkfest	10,000.00
367-047 · Fallfest	1,500.00
367-048 · Fishing Derby	1,500.00
367-051 · Camp Lakewood	20,000.00
367-053 · Barbeque & Blues	6,000.00
367-054 · Christmas	500.00
367-055 · Spring Fest	1,500.00
367-057 · Couch Potato Jam	50.00
TOTAL 367-002 · RECREATION INCOME	\$ 41,050.00
TOTALPARKS AND RECREATION	\$ 56,050.00
STATE SHARED REVENUE	
354-020 · VFD Fire Relief	76,000.00
354-030 · HWY Safety Task Force	110,000.00
354-015 · Recycling Grants	10,308.00
355-000 · State Police Fines	3,041.00
355-010 · Public Utilities Tax (PURTA)	6,000.00
355-040 · State Beverage License	3,500.00
355-050 · Pension State Aid	349,268.00
355-090 · Act 13 Gas Well Impact Fees	38,621.00
TOTAL STATE SHARED REVENUE	\$ 596,738.00
GENERAL GOVERNMENT	
361-030 · Subdivision/Zoning Fees	8,000.00
361-051 · Sale of Maps	25.00
362-010 · Police Contracted Svc	2,880.00
362-011 · Sale of Police Reports	2,100.00
362-015 · School Reimbursement Police	9,000.00
362-016 · Drug Asset Forfeiture	29.00
362-017 · Police Restitution Reimbursement	250.00
362-051 · Sch Reimburse-Crossing Guards	40,000.00
362-052 · School Reimb-SRO Officer	50,000.00
364-020 · School Reimb Salt	1,585.00
364-040 · Depository Fees	12,210.00
364-050 · Recycling Bins and Bags	1,526.00
364-055 · Garbage Bag Tags	1,218.00
364-066 · Community Outreach	700.00
TOTAL GENERAL GOVERNMENT	\$ 129,523.00
INTERFUND TRANSFERS	
392-008 · Transfer from Sewer	212,541.00
Total INTERFUND TRANSFERS	\$ 212,541.00
MISCELLANEOUS	
341-000 · Interest Earned	25,000.00
380-000 · Refunds & ADP Refunds	40,000.00
380-300 · Miscellaneous	1,500.00
386-000 · Proceeds from Insurance	3,500.00
391-010 · Sale of Fixed Assets	10,000.00
TOTAL MISCELLANEOUS	\$ 80,000.00
TOTAL INCOME	\$ 7,357,258.00



Hopewell Township 2025 Budget

General Fund Expenditures



Summary Expenses General Fund

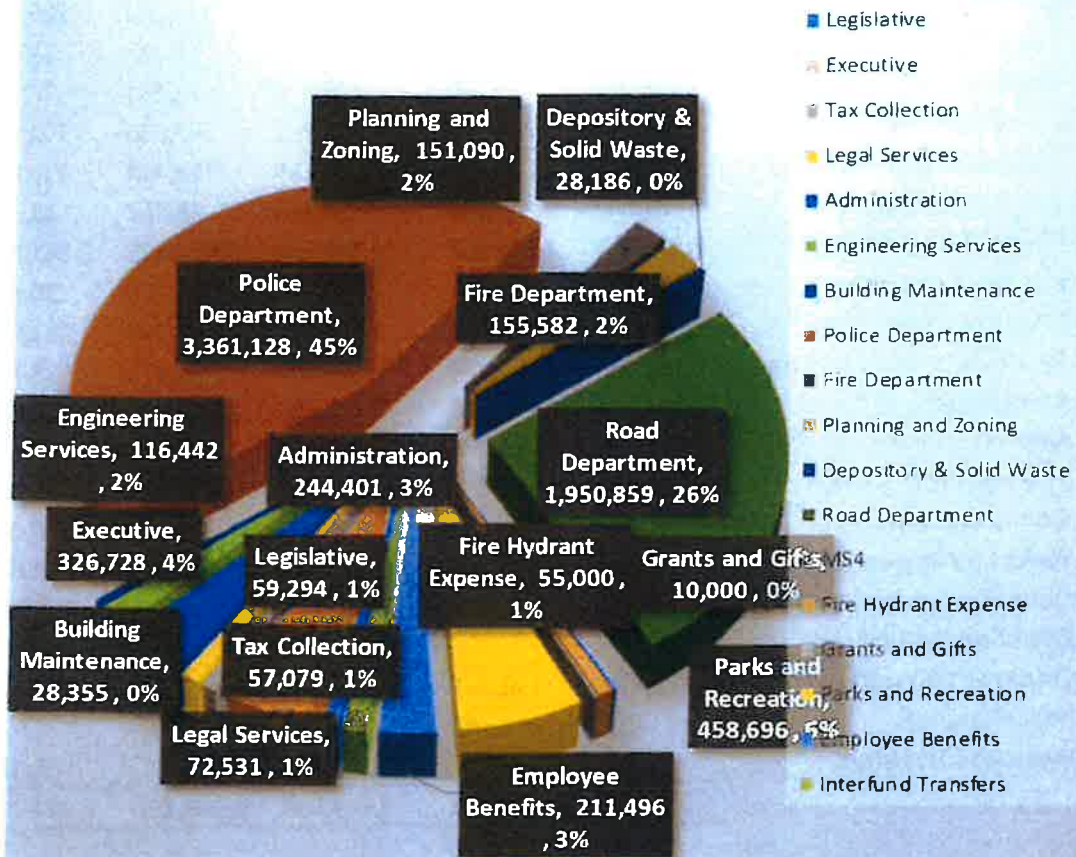
	Actual 2021	Actual 2022	Actual 2023	Estimated 2024	Budget 2025
Legislative	44,849	49,266	52,243	59,294	59,294
Executive	267,666	277,509	300,842	313,917	326,728
Tax Collection	54,724	53,548	57,850	57,079	57,079
Legal Services	55,281	51,102	38,673	72,531	72,531
Administration	193,976	205,851	222,562	222,956	244,401
Engineering Services	75,732	84,203	84,568	116,442	116,442
Building Maintenance	29,557	28,692	21,934	29,367	28,355
Police Department	2,552,127	2,614,463	2,788,781	3,054,368	3,361,128
Fire Department	272,442	118,811	477,984	324,265	155,582
Planning and Zoning	150,391	158,591	146,265	147,626	151,090
Depository & Solid Waste	24,157	24,194	28,200	23,871	28,186
Road Department	1,142,645	1,444,550	1,102,480	1,862,632	1,950,859
MS4	14,566	16,976	15,405	15,231	11,558
Fire Hydrant Expense	50,762	50,652	50,887	55,000	55,000
Grants and Gifts	15,150	10,000	10,000	10,000	10,000
Parks and Recreation	247,251	302,561	358,712	368,939	458,696
Debt Service-Principal	-	-	-	-	-
Debt Service-Interest	-	-	-	-	-
Employee Benefits	191,412	198,241	223,894	211,492	211,496
Miscellaneous	(44,011)	282,649	196,205	-	-
Interfund Transfers	426	-	-	-	89,342
	<u>5,339,103</u>	<u>5,971,859</u>	<u>6,177,485</u>	<u>6,945,010</u>	<u>7,387,767</u>

Hopewell Township 2025 Budget



Summary Expenses General Fund

BUDGETED EXPENSE 2025



Hopewell Township 2025 Budget

GENERAL FUND		Budget 2025
Expense		
LEGISLATIVE		
400-110 · Commissioners Salary		16,250.00
400-192 · General Expenses		682.00
400-193 · Training/Seminars/Conventions		-
400-340 · Printing Calendar		10,326.00
400-353 · Public Officials Insurance		17,813.00
400-420 · Legislations Associations Dues		7,277.00
400-430 · Township Property Taxes		6,263.00
400-999 · Commissioners CTR Expense		683.00
Total LEGISLATIVE		\$ 59,294.00
EXECUTIVE		
401-131 · Professional Salaries		219,658.00
401-193 · Trainings/Seminars/Conventions		619.00
401-196 · Hospitalization		60,160.00
401-198 · Eye & Dental Care		4,562.00
401-199 · Group Life & Disability		5,519.00
401-321 · Exec Cell Phone Expense		300.00
401-354 · MRM Worker's Comp		349.00
401-480 · Executive G/F–MMO/Retirement		34,350.00
401-999 · CTR Payroll Expense		1,211.00
Total EXECUTIVE		\$ 326,728.00
TAX COLLECTION		
403-187 · Real Estate Treasurer Stipend		9,808.00
403-210 · Real Estate Supplies & Expense		4,380.00
403-221 · Real Estate Postage		3,170.00
403-321 · Real Est Telephone & Internet		901.00
403-353 · Insurance Bonding		3,500.00
403-455 · Wage Tax Sub (Berkheimer)		35,000.00
403-999 · Treas CTR Expense		320.00
Total TAX COLLECTION		\$ 57,079.00
LEGAL SERVICES		
404-314 · Solicitors Services -Township		61,000.00
404-315 · Sol Non-Legal Serv-Mag Fees		500.00
404-320 · Sol Subdivision & Development Fees		5,250.00
404-325 · Solicitors Zoning Board Fees		5,781.00
Total LEGAL SERVICES		\$ 72,531.00

GENERAL FUND**Budget
2025****ADMINISTRATION**

405-066 · General Bank Fees	-
405-140 · Accounts Payable	44,995.00
405-142 · P/T Financial Admin Asst	13,240.00
405-147 · Community Outreach	36,140.00
405-148 · H/R Generalist	35,726.00
405-196 · Hospitalization	25,183.00
405-198 · Eye & Dental Care	1,388.00
405-199 · Group Life & Disability	3,719.00
405-210 · Office Supplies	6,650.00
405-220 · Postage/Lease	2,665.00
405-310 · Auditor Expense	9,747.00
405-321 · Telephone/Internet	3,985.00
405-322 · Computer Service & Rpr-Projex IMC	1,526.00
405-340 · Advertising & Printing	2,329.00
405-345 · Copier Expense/Lease	1,814.00
405-351 · Auto Insurance	409.00
405-352 · Comprehensive Insurance	11,947.00
405-353 · Public Officials Insurance	190.00
405-354 · MRM Worker's Compensation	143.00
405-355 · Property Insurance	3,658.00
405-370 · Municipal Vehicle Maintenance	704.00
405-450 · Administrative Contracted Services	6,338.00
405-465 · Marketing Planning	10,500.00
405-467 · Community Outreach	3,388.00
405-481 · Admin G/F--MMO/Retirement	15,916.00
405-999 · CTR Payroll Expense	2,101.00
TOTAL ADMINISTRATION	\$ 244,401.00

ENGINEERING

408-310 · Engineer Consultant	116,442.00
Total ENGINEERING	\$ 116,442.00

BUILDING AND MAINTENANCE

409-361 · Municipal Bldg. Electric	5,295.00
Total 409-361 · Municipal Bldg. Electric Total	\$ 5,295.00
409-362 · Mun Bldg. Nat Gas	3,656.00
409-366 · Mun Bldg. Water	147.00
409-370 · Mun Bldg. Custodial Support	9,257.00
409-373 · Mun Bldg. Repair	10,000.00
Total BUILDING AND MAINTENANCE	\$ 28,355.00

GENERAL FUND**Budget
2025****POLICE DEPARTMENT**

410-070 · Beaver County Police Car	
410-122 · Police Chief Salary	93,152.00
410-130 · Sergeant Salary	467,797.00
410-140 · Police Overtime Sergeant	45,634.00
410-131 · Patrolman Salary	1,093,120.00
410-141 · Overtime--Patrolman	122,902.00
410-132 · Policeman Wages (P/T)	1,500.00
410-133 · Crossing Guard Wages	75,000.00
410-134 · Police Administrative Salary	41,691.00
410-135 · COPS Grant Officers	120,931.00
410-190 · Police Training Physicals	9,300.00
410-196 · Hospitalization	492,587.00
410-198 · Eye & Dental Care	24,042.00
410-199 · Group Life & Disability Ins	35,000.00
410-210 · Police Office Supplies	8,500.00
410-220 · Police Postage	850.00
410-221 · Police Ammunition/Repair	30,000.00
410-241 · Police Vehicle Fuel	31,000.00
410-242 · Police Operating Supplies	500.00
410-244 · Highway Safety Task Force Reimb	80,537.00
410-252 · Police Vehicle Tires	6,500.00
410-310 · Police Animal Control	150.00
410-315 · Police Community Program	102.00
410-321 · Phones/Internet	7,500.00
410-322 · Computer Repair--Projex IMC	10,000.00
410-341 · Copier Expense	5,000.00
410-350 · Police Liability Insurance	25,000.00
410-351 · Auto Insurance	7,500.00
410-352 · Gen Liability Insurance	7,000.00
410-354 · MRM Worker's Compensation	90,000.00
410-355 · Property Insurance	700.00
410-356 · ESU & DTF Mutual Insurance	1,200.00
410-361 · Police Building Electric	7,500.00
410-362 · Police Building Heating	3,300.00
410-366 · Police Building Water	300.00
410-370 · Police Vehicle Repair	25,000.00
410-371 · Custodial Service/Support	11,464.00
410-373 · Police Building Maintenance	6,000.00
410-420 · Police Accreditation & Dues	9,500.00

GENERAL FUND**Budget
2025**

410-421 · Police Lexipol	9,096.00
410-422 · Police PLEAC	4,500.00
410-423 · Police Licensing/Cody-Calea	8,470.00
410-440 · Police Uniform Expense	19,518.00
410-441 · Crossing Guards Uniforms & Supplies	2,006.00
410-442 · K-9 Expense	2,000.00
410-443 · SRO Officer Expense	500.00
410-450 · Police Contracted Expense	1,187.00
410-451 · Police Legal/Arb Expense	2,900.00
410-452 · Blood Shipments to Harrisburg	250.00
410-480 · Police G/F--MMO/Retirement	236,757.00
410-750 · Police Equipment Purchases	25,000.00
410-753 · Police Equipment lease Interest	3,624.00
410-755 · Police Equipment Lease Principal	39,243.00
410-999 · CTR Payroll Expense	8,318.00
TOTAL POLICE DEPARTMENT	\$ 3,361,128.00
FIRE DEPARTMENT	
411-122 · Fire Marshall Wages	2,400.00
411-231 · Fire Truck Fuel Expense	4,489.00
411-322 · Fire Department Emails	377.00
411-354 · VFD-Worker's Compensation	37,427.00
411-53A · Response Training Rewards	35,000.00
411-531 · Fire Relief Fund	75,889.00
TOTAL FIRE DEPARTMENT	\$ 155,582.00
PLANNING & ZONING	
414-120 · Planning Commission Salaries	900.00
414-121 · Zoning Board Salaries	113.00
414-133 · Zoning Officer Salary	71,749.00
414-190 · Training Dues	300.00
414-196 · Hospitalizations	10,612.00
414-198 · Eye & Dental Care	521.00
414-199 · Group Life & Disability Ins	1,732.00
414-210 · Office Supplies	1,100.00
414-220 · Postage	1,844.00
414-231 · Fuel Expense	680.00
414-241 · Rec Fees-App/Gen Exp/Violations	60.00
414-315 · Court Reporter Fees ZHB	225.00
414-321 · Telephone/Internet Expense	1,304.00
414-340 · Advertising Printing/ZHB	2,263.00
414-341 · Copier Expense	3,019.00
414-354 · MRM Worker's Compensation	145.00
414-450 · Contr Svc (Cod Sys)	42,840.00
414-480 · Zoning G/F--MMO/Retirement	11,317.00
414-999 · CTR Payroll Expense	366.00

GENERAL FUND**Budget
2025**

414-999 · CTR Payroll Expense	366.00
TOTAL PLANNING & ZONING	\$ 151,090.00

SOLID WASTE/DEPOSITORY

427-140 · Depository Guard Wages	12,740.00
427-210 · Office Supplies/Postage	83.00
427-321 · Telephone Expense	1,284.00
427-354 · MRM Worker's Compensation	445.00
427-380 · Porta-John Rentals	651.00
427-450 · Contr Svs (Wood Waste)	3,500.00
427-451 · Dumpsters (Valley Waste)	5,683.00
427-750 · Equipment Purchase (bins)	3,000.00
427-999 · CTR Expense Depository Guards	800.00
Total SOLID WASTE/DEPOSITORY	\$ 28,186.00

ROAD DEPARTMENT

430-000 · Road Paving & Improvements	1,000,000.00
430-122 · Road Supervisor	76,998.00
430-140 · Road Dept Wages (F/T)	366,994.00
430-145 · Road Department Overtime Wages	14,273.00
430-190 · Training/Drug Screen/Licenses	500.00
430-196 · Hospitalization	190,338.00
430-198 · Eye & Dental Care	9,035.00
430-199 · Group Life & Disability Insur	12,825.00
430-210 · Office Supplies	6,000.00
430-220 · Operating Materials/Supplies	15,000.00
430-221 · Postage	362.00
430-231 · Vehicle Fuel	24,159.00
430-252 · Tires	10,000.00
430-265 · Signs	2,000.00
430-321 · Telephone/Internet/Cable/Alarm	2,641.00
430-322 · Computer Repair/Maintenance	431.00
430-337 · Cap Lease Principal	36,819.00
430-339 · Cap Lease Interest	11,053.00
430-340 · Printing & Copier Expense	787.00
430-351 · Auto Insurance	12,000.00
430-352 · Gen Liability Insurance Road	6,742.00
430-354 · MRM Worker's Compensation	23,474.00

GENERAL FUND

**Budget
2025**

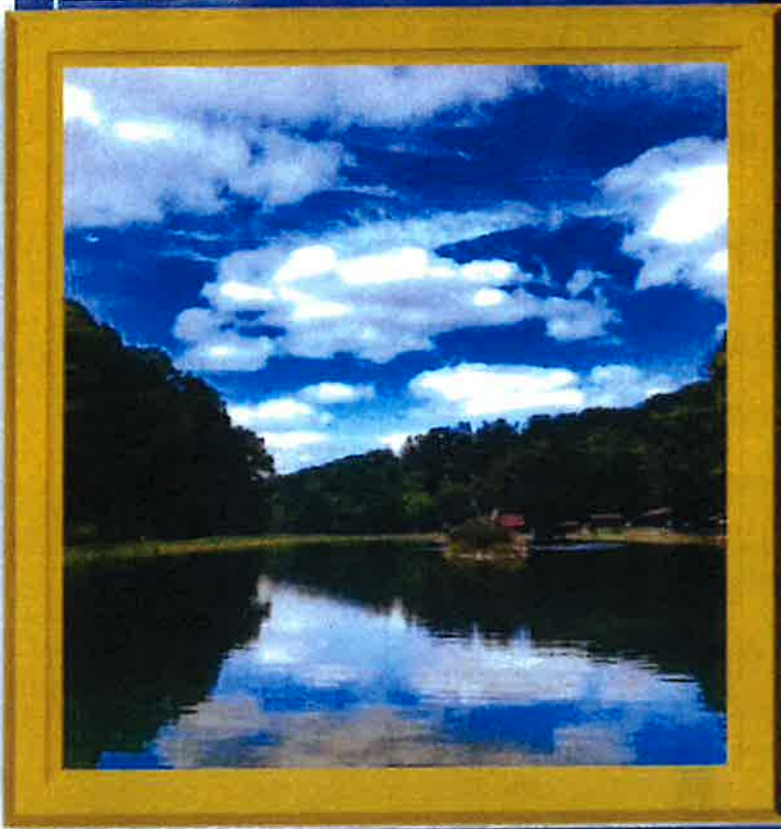
430-355 · Property Insurance--Road		6,202.00
430-361 · Road Dept Bldg. Electric		4,000.00
Total 430-361 · ROAD DEPT BLDG ELECTRIC	\$	4,000.00
430-362 · Road Dept Bldg. Natural Gas		6,000.00
430-366 · Road Dept Bldg. Water		230.00
430-370 · Vehicle Repairs & Inspections		12,000.00
430-373 · Road Dept Building Maintenance		233.00
430-374 · Equipment Repairs		25,000.00
430-440 · Uniforms & Glasses		2,500.00
430-480 · Road G/F--MMO/Retirement		69,742.00
430-999 · CTR Payroll Expense		2,521.00
TOTAL ROAD DEPARTMENT	\$	1,950,859.00
MS4		
436-190 · Permit Fee		750.00
436191A · TRAIRS Program		8,000.00
436191B · ARCGIS Maintenance Fee		660.00
TOTAL 436-191 · COMPUTER	\$	9,410.00
436-342 · Contracted Svc/Plotter/Svc Fees		2,148.00
TOTAL MS4	\$	11,558.00
FIRE HYDRANT CHARGES		
448-000 · Fire Hydrant Charges		55,000.00
TOTAL FIRE HYDRANT CHARGES	\$	55,000.00
PARKS & RECREATION		
454-001 · MAINTENANCE		
454142D · Park Grounds Asst. Super. Greg		35,307.00
454142C · Park Grounds Supervisor		34,630.00
454142B · Park Maint. Sup. Asst./Events Brad		41,241.00
454-140 · Park Maint. P/T John/Rick/Doug		41,826.00
454-143 · Maintenance Supervisor Derek		40,149.00
454-199 · Group Life & Disability Ins		7,000.00
454-210 · Park Office Supplies		1,460.00
454-220 · Park Operating Materials		7,000.00
454-231 · Park Vehicle Fuel		5,000.00
454-250 · Park Lawn Equipment Repair		2,500.00
454-321 · Park Cell Phone/Alarm System		1,785.00
454-322 · Park Computer Maintenance		3,438.00
454-340 · Park Copier Expense		911.00
454-351 · Auto Insurance		1,790.00
454-352 · General Liability Insurance		1,331.00
454-354 · MRM Worker's Compensation		20.00

GENERAL FUND

**Budget
2025**

454-355 · Property Insurance	895.00
454-361 · Park Electricity	6,500.00
454-362 · Park Natural Gas	5,034.00
454-370 · Park Vehicle Maint/Licenses	10,000.00
454-373 · Park Bldg. Maint/Pavilions	8,500.00
454-380 · Rental Porta-Johns	4,500.00
454-440 · Park Uniform Expense	500.00
454-450 · Park Contracted Services	8,000.00
454-482 · Park Maint G/F--MMO/Retirement	17,643.00
454-750 · Equipment Purchase	50,000.00
454-999 · CTR Payroll Expense	2,304.00
TOTAL 454-001 · MAINTENANCE	\$ 339,264.00
454-002 · RECREATION-EVENTS	
454-141 · Recreation Coordinator	14,616.00
454-221 · Recreation Postage	143.00
454-343 · Park Advertising	2,000.00
454354 · MRM Worker's Comp	1,847.00
454360 · Misc. Training	1,500.00
454-470 · Parkfest - Other	18,500.00
Total 454-470 · PARKFEST	\$ 18,500.00
454-471 · FISHING DERBY	
454-471 · Fishing Derby	3,500.00
TOTAL 454-471 · FISHING DERBY	\$ 3,500.00
454-472 · SPRINGFEST	
454-472 · Springfest	3,500.00
TOTAL 454-472 · EASTER	\$ 3,500.00
454-474 · BARBECUE/BLUES FEST	
454-474 · Other	16,000.00
TOTAL 454-474 · BARBECUE/BLUES FEST	\$ 16,000.00
454-475 · FALLFEST	
454-475 · Fallfest	3,500.00
Total 454-475 · FALLFEST	\$ 3,500.00
454-476 · COMMUNITY EVENTS	
454-476 · Community Events	9,000.00
TOTAL 454-476 · COMMUNITY EVENTS	\$ 9,000.00
454-477 · CAMP LAKEWOOD	
454477A · Seasonal Wages	30,000.00
454-477 · Camp Lakewood Supplies	4,000.00
TOTAL 454-477 · CAMP LAKEWOOD	\$ 34,000.00
454-479 · CAR CRUISE	
454-479 · Car Cruise	400.00
TOTAL 454-479 · CAR CRUISE	\$ 400.00
454-480 · Christmas	2,000.00
454-481 · Couch Potato Jam	400.00
454-483 · CONCERTS IN THE PARK	

GENERAL FUND	Budget 2025
454-483 · Concerts in the park	5,000.00
Total 454-483 · CONCERTS IN THE PARK	\$ 5,000.00
454.484 · Earth Day	2,500.00
454999 · CTR Payroll Expense	1,026.00
TOTAL 454-002 · RECREATION-EVENTS	\$ 119,432.00
TOTAL PARKS & RECREATION	\$ 458,696.00
GRANTS & GIFTS	
450-520 · Library Donation	10,000.00
TOTAL GRANTS & GIFTS	\$ 10,000.00
EMPLOYEE BENEFITS	
480-160 · Retirement Pension Fund (PMRS)	20.00
480-161 · Social Security (Employer)	191,655.00
480-162 · PA Unemployment Compensation	19,821.00
TOTAL EMPLOYEE BENEFITS	\$ 211,496.00
MISCELLANEOUS ACCOUNT	
INTERFUND TRANSFERS GEN	
492-380 · Transfer to Fire Department	89,342.00
TOTAL INTERFUND TRANSFERS GEN	\$ 89,342.00
TOTAL EXPENDITURES	\$ 7,387,767.00
NET INCOME (NET LOSS)	\$ 19,491.00



Hopewell Township 2025 Budget

Ancillary Funds

Budgets: Liquid Fuels, Capital Improvement and Park Capital Project Fund.

ANCILLARY FUNDS

		Budget 2025
STATE FUND LIQUID FUELS BUDGET		
REVENUES		
ESTIMATE	Fund Balance Carry Over from	1,147,020.00
35-341-000	Interest	46,255.00
35-355-020	State Allocation (Act655) (15)	430,514.00
35-355-030	Turn-back Maintenance (Act32)	5,840.00
TOTAL REVENUES & RECEIPTS		\$ 1,629,629.00
EXPENDITURES		
35-432-000	Winter Road Maintenance Road	68,787.00
35-438-000	Maintenance	218,880.00
35-434-000	Street Lighting	190,491.00
TOTAL EXPENDITURES		\$ 478,158.00
NET INCOME (NET LOSS)		\$ 1,151,471.00
CAPITAL IMPROVEMENTS/GENERAL RESERVE FUND		
REVENUES		
ESTIMATE	Fund Balance Carry Over from	3,536,324.00
18.-341-000	General Capital Project Fund II	279,396.00
18-351-020	CARES GRANT	
TOTAL REVENUES & RECEIPTS		\$ 3,815,720.00
EXPENDITURES		
18-436-437	Slide	
18-439-061	Municipal Bldg Bathrooms	15,000.00
18-439-061	Industrial Appraisal	1,500.00
18-439-030	Road Program 2022-2023	1,000,000.00
	Park Maint Garage	175,000.00
	Air Comp/Sewer-Road	28,000.00
18-439-010	Police Chief new Room	32,500.00
18-439-010	Speedboards	10,404.00
18-439-03A	Building Paint	20,500.00
TOTAL EXPENDITURES		\$ 1,282,904.00
NET INCOME (NET LOSS)		\$ 2,532,816.00
PARK CAPITAL PROJECTS RESERVE FUND		
REVENUES		
ESTIMATE	Fund Balance Carry Over from	5,886.00
17-341-000	Interest	792.00
TOTAL REVENUES & RECEIPTS		\$ 6,678.00
EXPENDITURES		
17-454-001	Contracted Services	6,678.00
TOTAL EXPENDITURES		\$ 6,678.00
NET INCOME (NET LOSS)		\$ -



Hopewell Township 2025 Budget

Sewer Fund Revenue



SEWER FUND

INCOME ACCOUNT DESCRIPTION	Budget 2025
341.000 Sewer Fund Interest	20,000.00
341.001 Sewer Fund Bond Interest	4,000.00
355.015 Pension State -Aid	72,764.00
364.010 Sewer Billing Revenue	3,054,335.00
364.013 Closing Refunds	15,226.00
364.015 Sharp Collections	215,177.00
364.016 Sharp Interest	1,848.00
364.081 Lien Letters	6,210.00
364.082 Sewer Restoration Permits	1,725.00
364.086 NSF Fees	150.00
380.300 Miscellaneous	1,665.00
TOTAL ESTIMATED REVENUES & PROCEEDS	\$ 3,393,100.00



Hopewell Township 2025 Budget

Sewer Fund Expenses





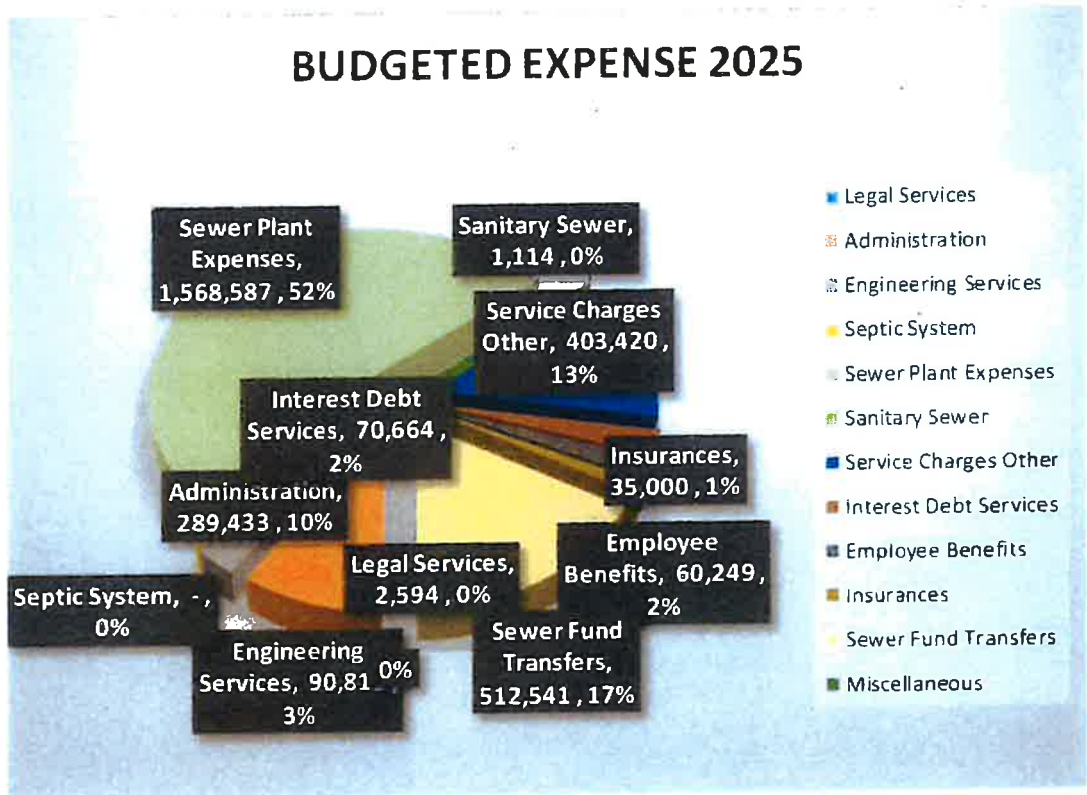
Sewer Fund Expenses

	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Budget 2025
Legal Services	1,171	2,914	4,407	2,594	2,594
Administration	208,747	212,997	226,639	287,777	289,433
Engineering Services	24,699	51,900	64,647	90,816	90,816
Septic System	-	-	-	-	-
Sewer Plant Expenses	1,310,013	1,330,411	1,432,281	1,525,933	1,568,587
Sanitary Sewer	12,119	10,134	38,197	1,114	1,114
Service Charges Other	398,452	402,998	402,844	403,420	403,420
Interest Debt Services	123,789	108,766	98,167	84,391	70,664
Employee Benefits	31,493	52,105	52,574	60,075	60,249
Insurances	115,708	135,410	29,890	33,005	35,000
Depreciation	476,626	463,156	-	-	-
Sewer Fund Transfers	112,267	127,193	-	505,000	512,541
Miscellaneous	(0)	5	-	-	-
Compensated Absences	(1,019)	(6,197)	10,406	-	-
	2,814,065	2,891,792	2,360,052	2,994,125	3,034,418

Hopewell Township 2025 Budget



Sewer Fund Expenses



Hopewell Township 2025 Budget

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SEWER FUND

**Budget
2025**

EXPENSE

LEGAL SERVICES

404-314 · Solicitors Services

2,594.00

TOTAL LEGAL SERVICES

\$ 2,594.00

ADMINISTRATION

405-014 · Accounts Receivable

36,140.00

405-019 · Assist Controller

37,877.00

405-066 · General Bank Fees

70.00

405-067 · Fees Sharp

55,000.00

405-196 · Hospitalization

44,786.00

405-198 · Eye and Dental Care

2,682.00

405-199 · Group Life & Disability Insurance

3,455.00

405-210 · Office Supplies

3,540.00

405-220 · Postage/Lease

16,959.00

405-225 · Acct & Utility Maintenance

30,000.00

405-309 · Custodial Support

3,085.00

405-310 · Auditor & Appraisal Expense

10,000.00

405-311 · Bond Fees

700.00

405-321 · Telephone/Internet

2,185.00

405-322 · Computer Svc & Repair--Projex IMC

216.00

405-345 · Copier Expense/Lease

2,873.00

405-353 · Public Officials Insurance

3,312.00

405-354 · MRM Worker's Compensation

362.00

405-362 · Sewer Office Utilities

2,150.00

405-429 · Real Estate Tax

493.00

405-486 · Admin Sewer MMO/Retirement

15,322.00

405-510 · Property Sales Refunds

16,832.00

405-750 · Equipment Purchase

547.00

405-999 · CTR Payroll Expense

847.00

TOTAL ADMINISTRATION

\$ 289,433.00

ENGINEERING

408-310 · Engineer Consultant

90,816.00

TOTAL ENGINEERING

\$ 90,816.00

SEWER FUND

**Budget
2025**

SEWER PLANT

429-122 · Sewer Supervisor	87,174.00
429-140 · Plant Wages	525,874.00
429-145 · Plant Overtime Wages	27,983.00
429-191 · Sewer Plant Uniforms	3,575.00
429-196 · Hospitalization	220,940.00
429-198 · Eye & Dental Care	10,338.00
429-199 · Group & Life Disability	17,783.00
429-210 · Office Supplies & Copier	2,270.00
429-221 · Plant - Chemicals	13,680.00
429-245 · Plant Fuel Expense	15,889.00
429-247 · Plant Materials & Expense	11,510.00
429-250 · Equipment Repair & Maintenance	26,844.00
429-251 · Tank Cleaning/Well Cleaning	14,366.00
429-252 · Plant - Tires	915.00
429-255 · Pump Station Repairs	13,113.00
429-260 · Plant Lab Expenses	15,388.00
429-280 · Contr Lab Anal Qtrly/Weekly	7,500.00
429-320 · Alarm Monitor Expense	3,087.00
429-321 · Telephone & Internet Expense	9,305.00
429-322 · Computer Repair --IMC	497.00
429-331 · Training/Seminar/Drug Testing	5,363.00
429-351 · Auto Insurance	5,263.00
429-352 · General Liability Insurance	18,324.00
429-354 · MRM Worker's Compensation	41,956.00
429-355 · Property Insurance	26,254.00
429-361 · Plant - Electricity	164,607.00
429-362 · Plant - Heating Expense	12,049.00
429-366 · Plant - Water Usage	9,350.00
429-370 · Vehicle Repair	7,753.00
429-373 · Building Maintenance	67.00
429-420 · Dues & CDL Licenses	522.00
429-440 · Clothing Expense	433.00
429-450 · Contracted Services	2,715.00
429-455 · Sludge Hauling	67,798.00
429-470 · Plant - Operating Permit	7,500.00
429-480 · Plant S/F--MMO/Retirement	105,218.00
429-750 · Equipment Purchases	62,497.00
429-999 · CTR Payroll Expense	2,887.00

TOTAL SEWER PLANT \$ 1,568,587.00

SANITARY SEWER

436-220 · Operating & Materials Supplies	360.00
436-316 · PA One Call System	754.00

TOTAL SANITARY SEWER \$ 1,114.00

SERVICE CHARGES

448-316 · Aliquippa Service Charges	394,020.00
448-317 · Moon Twp Service Charges	4,000.00
448-319 · C.H.J.A. Service Charges	5,400.00

TOTAL SERVICE CHARGES \$ 403,420.00

SEWER FUND	Budget 2025
DEBT SERVICE	
472-050 · 2017 Bond Interest	64,634.00
472-040 · Truck Interest	6,030.00
TOTAL DEBT SERVICE	\$ 70,664.00
EMPLOYEE BENEFITS	
486-161 · Employee FICA Taxes	54,701.00
486-162 · Unemployment Tax - S/F	5,508.00
486-530 · Pension Contribution Sewer	40.00
TOTAL EMPLOYEE BENEFITS	\$ 60,249.00
INSURANCE	
487-355 · Flood Insurance	35,000.00
TOTAL INSURANCE	\$ 35,000.00
BAD DEBT EXPENSE	
4589-060 · Bad Debt Charge Off	
INTERFUND TRANSFERS GEN	
492-001 · TRANSFER TO GENERAL FUND	212,541.00
492-019 · TRANSFER TO SEWER CONSTRUCTION	300,000.00
TOTAL INTERFUND TRANSFERS GEN	\$ 512,541.00
TOTAL EXPENSE	\$ 3,034,418.00
NET INCOME	\$ 358,682.00



Hopewell Township 2025 Budget

Sewer Construction Fund



SEWER CONSTRUCTION FUND

**Budget
2025**

Income

SEWER CONSTRUCTION	
Est. Fund Balance & Cash Carry Over from Prior Years	1,850,776.00
364-011 · Connection & Tap Fees	3,764.00
TOTAL SEWER CONSTRUCTION INCOME	\$ 1,854,540.00
INTERFUND TRANSFERS	
392-008 · Transfer From Sewer	300,000.00
TOTAL INTERFUND TRANSFERS	\$ 300,000.00
MISCELLANEOUS	
341-000 · Interest Earned	63,000.00
TOTAL MISCELLANEOUS	\$ 63,000.00
TOTAL INCOME	366,764.00
TOTAL CASH	\$ 2,217,540.00

EXPENSE

SEWER CONSTRUCTION	
405-517 · Refunds	
449-303 · Collection Racoon System	(150,000.00)
449-305 · Update Fecal Method	(9,200.00)
449-990 · Sewer Line Replacement	(55,000.00)
449-995 · Pump Station 2 & 4	(30,000.00)
449-996 · Flow Meter	(15,000.00)
Total SEWER CONSTRUCTION	\$ (259,200.00)
TOTAL EXPENSE	\$ (259,200.00)
NET INCOME (NET LOSS)	107,564.00
Ending Balance	\$ 2,325,104.00



First Class Township Code
Article XVII—Finance and Taxation
Section 1701 Fiscal Year;Annual Budget;Regualtion of Appropriations

(a) The fiscal year in townships of the first class shall commence on the first day of January each year.

(b) The board of township commissioners shall each year, at least thirty days prior to the adoption of the annual budget, begin preparation of a proposed budget for all funds showing an estimate of the several amounts of money which will be required for the several specific purposes of township government and expenses for the ensuing fiscal year, and by ordinance appropriate, out of the revenues available for the year, the specific sums required as shown by the budget as finally adopted. At the option of the township commissioners, such budget may be prepared and adopted prior to the first Monday of January of the fiscal year to which such budget shall apply. Whenever the township commissioners shall exercise such option, the first reading of the budget shall take place in November and the budget shall be finally adopted in the month of December prior to the fiscal year to which such budget shall apply. Said budget shall reflect as nearly as possible the estimated revenues and expenditures of the township for the year for which the budget is prepared. It shall be unlawful to prepare and advertise notice of a proposed budget when the same is knowingly inaccurate. Where, upon any revision of the budget, it appears that the estimated expenditures in the adopted will be increased more than ten percent in the aggregated, or more than twenty-five percent in any individual item, over the proposed budget, it shall be presumed that the tentative budget was inaccurate, and such budget may not be legally adopted with any such increases therein unless the same is again advertised once, as in the case of the proposed budget, and an opportunity afforded to taxpayers to examine the same and protest such increases. The tax levied by the township commissioners shall be fixed at such figure within the limit allowed by law, as with all other sources of revenues will meet and cover said appropriations. The total appropriation shall not exceed the revenues available for the fiscal year. If the funds available from taxation and other sources shall be estimated to be in excess of the requirements of the ensuing fiscal year, an appropriation may be made for the payment of township orders or indebtedness of the previous years. A budget adopted in the December prior to the fiscal year to which the budget applies may be amended.

Final action shall not be taken on the proposed budget until after at least ten days public notice. The proposed budget shall be published or otherwise made available for public inspection at least twenty days prior to the date set for the adoption of the budget. The township commissioners after making such revisions and changes therein, as appear advisable, shall adopt the budget not later than the thirty-first day of December.

(c) The township commissioners may at any time by resolution make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not appropriated to any other purpose, including the proceeds of any borrowing now or hereafter authorized by law.

(d) The township commissioners shall have power to authorize the transfer with in the same fund of any unencumbered balance, or any portion thereof, from one spending agency to another, both such action shall be taken only during the last nine months of the fiscal year. However, when a transfer of over five percent of an appropriation item is made within a fund, or when a transfer of over five percent of the total appropriation to a fund is made from said fund to another fund, an affirmative vote of two-thirds of the township commissioners shall be required.

1st Class Code for the Budget



**Compliments of
Hopewell Township Board of Commissioners**
Nick DiPietro, Barb Michna, Richard Bufalini, Joe Kusnir, Kara Rubino



**Hopewell Township
Commissioners**



Commissioners

<u>Name</u>	<u>In Charge of</u>	<u>Term Ends</u>
Richard Bufalini, President	Police, Administration and Finance	12/31/2025
Joe Kusnir, Vice-President	Sewer, Administration and Finance	12/31/2025
Nickolas DiPietro	Roads, Administration and Finance	12/31/2027
Barbara Michna	Parks & Recreation, Administration and Finance	12/31/2025
Kara Rubino	Development, Administration and Finance	12/31/2027



Staff



Hopewell Township 2025 Budget



In Memory of
Carl Wagner.

Administration



Township Administration and Staff

<u>Title</u>	<u>Name</u>	<u>Email</u>	<u>Phone</u>	
Manager	Jamie Yurcina	manager@hopewelltp.com	724-378-1460	Ext 105
Chief of Police	Don Sedlacek	chiefofpolice@hopewelltp.com	724-378-0555	
Police Admin/ Dispatcher	Cathy Zeiber	policeadmin@hopewelltp.com	724-378-0557	
Solicitor	Michael Jones	Personal Law, Aliquippa PA	724-375-6683	
Finance/Controller	Barbara Swearingen, CPA	finacctadmin@hopewelltp.com	724-378-1460	Ext 108
Public Works Superin- tendent	David W. Kriger	roaddept@hopewelltp.com	724-378-1215	
Sewer Superintendent	Chris Thompson	hopewellwpcs@hopewelltp.com	724-378-4875	
Zoning/Code Enforce- ment Officer	John Bates	zoningofficer@hopewelltp.com	724-378-1460	Ext 107
Building Inspector/ Code.sys	Chris Jolliffe	cjolliffe@code-sys.com	412-523-3709	
Engineer	Herbert, Rowland & Grubic Inc.	200 W. Kensington Dr. Ste 400_Cran- berry Twp., PA_16046	724-779-4777	
Park Maintenance Su- pervisor	Derek Merendo	park@hopewelltp.com	724-788-1317	
Director of Parks & Rec- reation	Brad Batchelor	recdirector@hopewelltp.com	724-378-1460	Ext 101
Recreation Coordinator		<a href="mailto:camplakewood-
info@hopewelltp.com">camplakewood- info@hopewelltp.com		
Human Resources/ Payroll	Peggy Santia	hrpr@hopewelltp.com	724-378-1460	Ext 102
HR/Generalist	Rachel Yuhasz	hrgeneralist@hopewelltp.com	724-378-1460	Ext 106
Accounts Payable	Barb Small	accounting@hopewelltp.com	724-378-1460	Ext 104
Sewer Dept. Accounts Receivable	Kimberley McClean	<a href="mailto:accountsreceiva-
ble@hopewelltp.com">accountsreceiva- ble@hopewelltp.com	724-512-0156	Ext 129
Assistant Controller	Sharon Geiger	sewerbilling@hopewelltp.com	724-512-0156	Ext 128
Sewer Collections	Sharp Collections, Inc.	sharpcollections@gmail.com	800-962-5633	
Auditor	Mark C. Turnley	mark@mcturnleycpa.com	724-384-1081	
Septic Enforcement Officer	Michael Groves	A G-Squeared Services, LLC	724-321-2952	
Tax Collector	Diane (Sissy) Palsa	taxcollector@hopewelltp.com	724-378-7796	
Community Outreach Supervisor	Chrissy Rubino	<a href="mailto:communityout-
reach@hopewelltp.com">communityout- reach@hopewelltp.com	724-378-1460	Ext 100

