



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
December 9th, 2024
WORKSHOP MEETING MINUTES

6:34 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice President Joseph Kusnir, Mr. Kusnir announced that the meeting is being recorded.

6:34 P.M. **Roll Call**
President Richard Bufalini – Absent
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Barbara Michna – In Attendance
Commissioner Kara Rubino – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Engineers.

6:35 P.M. **Citizens Comments on Agenda Items**
None

6:36 P.M. **Business Agenda**

Commissioner Michna: Motion to approve the Workshop Meeting Minutes from November 12th, 2024.

Commissioner Rubino: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Abstain
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried

Commissioner Kusnir: Motion to approve the list of bills dated December 9th, 2024, as presented: General Fund \$9,695.19; Sewer Fund \$19,228.58; State Fund \$349.95; General Reserve Fund \$8,460.21.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried.



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Commissioner DiPietro: Motion to approve the November 2024 Monthly Financial Reported as presented.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner DiPietro: Motion to approve the November 2024 Monthly Tax Report as presented.

Commissioner Rubino: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner Kusnir: Motion to approve ORDINANCE 2024-02. AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, APPROPRIATING MONIES FROM MUNICIPAL TAX AND REVENUES TO DEFRAID EXPENSES AND LIABILITIES OF HOPEWELL TOWNSHIP FOR THE YEAR ENDING DECEMBER 31ST, 2025.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	



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Commissioner DiPietro: *Motion to approve ORDINANCE 2024-03, ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, FIXING THE TAX RATE REQUIRED TO DEFRAY SPECIFIC EXPENDITURES AND LIABILITIES FOR OPERATING HOPEWELL TOWNSHIP GOVERNMENT FOR THE YEAR ENDING DECEMBER 31ST, 2025.*

Commissioner Kusnir: *Second the Motion.*

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried

Commissioner Kusnir: *Motion to re-appoint John Keck to the Park Board with a 5-year term commencing January 1st, 2025, to December 31st, 2029.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried



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Commissioner DiPietro: Motion to appoint Edward Henry to Park Advisory Board to fill the vacancy created by the resignation of Janice Gibson, with a five (5) year term commencing on January 1st, 2025, and concluding on December 31st, 2029.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner DiPietro: Motion to approve the October 2024 Organizational Flow Chart as presented.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

6:42 P.M. **Solicitor's Report**
Mike Jones the Solicitor stated that they now have a court order to get into Mr. Schmidt's home located at 1201 Euclid Ave. Our Zoning Officer John Bates and the Code Officer will now have access to inspect the property. There will be another court proceeding after the inspection.

6:45 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

6:52 P.M. **Items for Discussion**
No Items for Discussion



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6:52 P.M. **Citizens Forum**
Nora Miller 2411 James Street – Is concerned about when her roads will be paved.
Jamie Yurcina – The Township Manager responded that Miss Miller's Street is on the list next year to be reviewed.

Ellen Kretchmar - 664 3rd Street Beaver – Questioned if we provide the Ordinances.
Mike Jones – Solicitor – Responded that she can have his and yes, we provide the Ordinances to the public.

Don Wright – Hopewell Community Park Board
Mr. Wright thanked the Township for the Crosswalk at the park.

6:59 P.M. **New Business**
No New Business

6:59 P.M. **Old Business**
No Old Business

7:00 P.M. **Executive Session Beginning**

7:00 P.M. **Executive Session Ending**
Mr. Kusnir stated there are no items to act upon following the Executive Session.

7:01 P.M. **Adjournment**
Commissioner DiPietro: Motion to Adjourn.
Commissioner Michna: Second the Motion.

Voice Vote:
All in Favor
Motion Carried

Minutes Recorded by: Jamie Yurcina 12.9.2024
Minutes Prepared by Chrissy Rubino 12.10.2024