



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
January 13th, 2025
WORKSHOP MEETING MINUTES

6:30 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:30 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Barbara Michna – In Attendance
Commissioner Kara Rubino – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Engineers.

6:31 P.M. **Citizens Comments on Agenda Items**
None

6:31 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes from December 9th, 2024.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Abstain
Motion Carried

Commissioner Kusnir: Motion to approve the list of bills dated January 13th, 2025, as presented: General Fund \$118,031.85, Sewer Fund \$64,606.68, State Fund \$31,762.18 and General Reserve Fund \$8,460.21.

Commissioner Rubino: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.



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Commissioner DiPietro: *Motion to approve the December 2024 Monthly Financial Reported as presented.*

Commissioner Kusnir: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: *Motion to approve the December 2024 Monthly Tax Report as presented.*

Commissioner Michna: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: *Motion to appoint Diane Palsa, Delinquent Tax Collector for the 2024 Township Taxes for the period of December 31st, 2024, to April 2025.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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Commissioner Kusnir: Motion to approve a Service Order from HRG in Preparation of 2024 Chapter 94 Reports.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the final Pay Application from Youngblood Paving for the 2023 Paving Program in the amount of \$331,267.85.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to Pay Application 01 from Youngblood Paving for the 2024 Paving Program in the amount of \$985,788.01.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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Commissioner Michna: *Motion to Pay Application 01 from E2 Landscape & Construction for Hopewell Community Park for \$90,384.30.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: *Motion to approve the purchase of parcel 65-054-0116-000-01-1 to Joshua Burket from the Repository, forgiving all taxes prior to and including 2024.*

Commissioner DiPietro: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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6:37 P.M. **Solicitor's Report**

6:37 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

6:52 P.M. **Items for Discussion**
No Items for Discussion

6:52 P.M. **Citizens Forum**

6:53 P.M. **New Business**
No New Business

6:53 P.M. **Old Business**
No Old Business

6:54 P.M. **Executive Session Beginning**

6:55 P.M. **Executive Session Ending**
Mr. Bufalini stated there are no items to act upon following the Executive Session.

6:55 P.M. **Adjournment**
Commissioner Kushnir: Motion to Adjourn.
Commissioner Michna: Second the Motion

Voice Vote:
All in Favor
Motion Carried