



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
April 14th, 2025
WORKSHOP MEETING MINUTES

6:34 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:34 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – Absent
Commissioner Barbara Michna – In Attendance
Commissioner Kara Rubino – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Engineers.

6:34 P.M. **Citizens' Comments on Agenda Items**
None

6:35 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes from March 10th, 2025.

Commissioner Rubino: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.



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Commissioner Michna: Motion to approve the list of bills dated April 14th, 2025, as presented: General Fund \$187,060.40; Sewer Fund \$123,977.75; State Fund \$40,006.85; General Reserve Fund \$8,700.21; State ARPA Fund \$43,462.40 and the Development Escrow Fund \$18,665.20.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Bufalini: Motion to approve the March 2025 Monthly Financial Report as presented.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Kusnir: Motion to approve the March 2024 and March 2025 Monthly Tax Report as presented.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	



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Commissioner Bufalini: Motion to the purchase of parcel 65-054-0116-000-01-1 to Burket, Joshua & Perilli Jordon from the Repository, forgiving all taxes prior to and including 2024.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Kusnir: Motion to approve RESOLUTION NO. 2025-07 A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA APPROVING THE OFFICIAL INTENT TO LEASE \$105,800.00 TO BUY A 10X70 STEEL BUILDING WITH CONCRETE WITH INSULATED DOORS, ENTRY DOORS, ROOF AND WALL INSTALATION, FINANCED FROM WESBANCO IN THE AMOUNT OF \$105,800.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	



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Commissioner Michna: *Motion to Pay Application #3 for the Wickham Street to Clearview Avenue – Raccoon Creek Interceptor Replacement Project in the amount of \$4,728.53 to W.D. Wright Contracting, Inc.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Kusnir: *Motion to advertise for the 2025 Paving Program.*

Commissioner Bufalini: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

6:39 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

7:53 P.M. **Items for Discussion**
No items for Discussion

7:53 P.M. **Citizens Forum**
Jim Burgunder – The Windmill - 2142 Brodhead Road, Aliquippa, Beaver County, PA 15001
Mr. Burgunder – Requested help to change his new LED sign.
Solicitor – Mike Jones – Responded the procedure to Mr. Burgunder and they will go from there.



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Joseph Ambrogio – 5255 Webb St, Aliquippa, Beaver County, PA 15001

Mr. Ambrogio – Is wondering about PDQ Mart and what are the plans to clean up.

Township Manager – Jamie Yurcina – Responded a certified letter (A notice of Violation) was sent two weeks ago and they have 30 days to clean up. The next step will be the Magistrate's Office.

Solicitor – Mike Jones – Added that the next step after the Magistrate's office will be court.

Robert Michalko – 1019 Crissman Drive, Aliquippa, Beaver County, PA 15001.

Mr. Michalko – Asked about fixing the inlet of the parking lot at the New Life Presbyterian Church in the Corner of Mill Street and Spring Street located at 2795 Patterson Dr, Aliquippa, PA, 15001.

Township Manager – Jamie Yurcina – Responded that he thinks we should get a Right-A- Way to Spring St. to be able to legally fix the problem. We would need a letter from the Church saying, "We Grant Access".

7:59 P.M. **New Business**
No New Business

7:59 P.M. **Old Business**
No Old Business

7:59 P.M. **Executive Session Beginning**
An executive session is needed to discuss contracts, personnel matters with the Police Department and litigation issues.

8:06 P.M. **Executive Session Ending**
Mr. Bufalini stated there are no items to act upon following the Executive Session.

8:06 P.M. **Adjournment**
Commissioner Michna: Motion to Adjourn.
Commissioner Kusnir: Second the Motion.

Voice Vote:
All in Favor
Motion Carried

Minutes Recorded by: Jamie Yurcina 04.14.2025
Minutes Prepared by Chrissy Rubino 04.15.2025