



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**August 25<sup>th</sup>, 2025**  
**BUSINESS MEETING MINUTES**

- 6:30 P.M.      **Executive Session- Beginning**  
Mr. Bufalini stated that an Executive Session was needed to discuss Russman Litigation and Police Personnel.
- 7:18 P.M.      **Executive Session- Ending**  
Mr. Bufalini stated that no action was needed following the Executive Session.
- 7:18 P.M.      **Call to Order**  
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Bufalini. Mr. Bufalini indicated that this meeting is being recorded.
- 7:18 P.M.      **Pledge of Allegiance**
- 7:18 P.M.      **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Barbara Michna – In Attendance  
Commissioner Kara Rubino – In Attendance
- Others Present**  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor  
HRG Inc., Engineering Manager Jamie Yurcina.
- 7:18 P.M.      **Public Comments on Agenda Items**  
No Public Comments
- 7:19 P.M.      **Business Agenda**  
President Bufalini announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.



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*Commissioner Kusnir:* Motion to approve July 28<sup>th</sup>, 2025, Business Meeting Minutes. The minutes were corrected to reflect an extension by Commissioner Kusnir.

*Commissioner Michna:* Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Abstain
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner DiPietro:* Motion to approve the list of Bills dated August 25<sup>th</sup>, as presented: General Fund \$102,174.85; Sewer Fund \$70,766.28; State Fund \$18,261.91; State ARPA Fund \$589.00.

*Commissioner Michna:* Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Bufalini:* Motion to approve the July 2025 Monthly Financial Report as presented.

*Commissioner Kusnir:* Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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*Commissioner Kusnir: Motion to renew the IT Service Agreement with PROJEX IMC in the amount of \$5000.00.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir: Motion to approve the 2026 Commissioner's Meeting Schedule.*

*Commissioner Rubino: Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Bufalini: Motion to approve the highest bid through Municibid for the 2013 Ford Taurus Police Interceptor in the amount of \$1,600.00.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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*Commissioner Kusnir:* *Motion to approve Trick or Treat in Hopewell Township on Thursday, October 30th from 6PM- 8PM.*

*Commissioner Michna:* *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Michna:* *Motion to enter an option to lease a portion (approximately 10,000 square feet) of vacant real property owned by Hopewell Township and located at Corporation Drive to New Cingular Wireless PCS, LLC, for purposes of erecting, maintaining and operating a cellular communications facility.*

*Commissioner DiPietro:* *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir:* *Motion to authorize the solicitor to prepare and advertise a zoning ordinance text amendment to include assembly uses in the Industrial Park District.*

*Commissioner Bufalini:* *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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*Commissioner Bufalini:*

*Motion to approve amend sections 3.4, 3.6, 4.1 and 4.2 of the Civil Service Rules and Regulations as recommended by the Civil Service Commission.*

*Commissioner Rubino:*

*Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir:*

*Motion to accept 2 Year Option Agreement with Amendment and Change order with Valley Waste Service Inc.*

*Commissioner DiPietro:*

*Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Michna:*

*Motion to promote Tom Lewis from fill-in substitute crossing guard to permanent crossing guard position.*

*Commissioner Rubino:*

*Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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*Commissioner Bufalini:*

*Motion to hire Calvary Moyer for Part-Time Police Officer at a rate of \$21.00 an hour per CBA.*

*Commissioner Kusnir:*

*Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir:*

*Motion to approve Brian Marvich as a School Resource Officer starting with 2025-2026 school year. SRO pay rate of \$40.73/hr. While performing SRO duties. The regular rate will be paid when the SRO is performing non-SRO services.*

*Commissioner DiPietro:*

*Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner DiPietro:*

*Motion to approve School Resource Officer Interagency Agreement with Hopewell Area School District for the 2025/2026 and 2026/2027 school years.*

*Commissioner Kusnir:*

*Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:27 P.M.

**Commissioner's Reports**

No Commissioner's Report at the time.



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7:27 P.M.      **Department Reports**

The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

Police Chief Don Sedlacek, Sewer Department Chris Thompson, Road Department Supervisor Dave Kriger, HRG Engineering Kristen Vasilakis, Parks and Recreation Director Brad Batchelor, Volunteer Fire Department Assistant Chief Fire Mike Wasik.

7:36 P.M.      **New Business**  
No New Business

7:36 P.M.      **Old Business**  
No Old Business

7:37 P.M.      **Citizen's Forum**

**Mr. McGeehan** - Stated how dangerous it is to get out of Beverly Drive with speeding traffic coming from the hill towards the cemetery.

**President- Mr. Bufalini** - Responded I know, and I understand and thinks the neighbor's shrubs might be some of the problem with sight distance. I will talk to John Bates and see if we can get them to trim their shrubs.

**Cheryl Hodnicki – 3008 Harding Ave, Aliquippa Beaver County PA, 15001.**

**Miss Hodnicki** – Asked what is going to happen when Sweet Pea opens? Are they going to be any traffic lights in that area? I noticed they removed the Stop Sign at Longvue and Washington and added a 15 miles per hour sign. Are they doing any other changes in the area with Stop signs? Finally, can we get a Stop sign on Wilson Ave?

**Chief of Police – Don Sedlacek** – Addressed all the traffic complaints. We are doing the best we can by getting the officers out there. We do add speed boards at certain areas to collect data on what is going on. Signage isn't going to change people's bad driving habits. We will address Beverly Drive, Brodhead Road with speed Boards and Traffic enforcements at the times we receive complaints. We will continue the best that we can, with citations and warnings.

**Diane Passantino – 1128 Longvue Ave, Aliquippa Beaver County PA, 15001**

**Mrs. Passantino** – We have a difficult time turning in and out of our driveway. Since they took out the Stop Sign people are not slowing down.

**Chief of Police – Don Sedlacek** – We have flashers coming but we didn't receive them yet and should be delivered this week. I can pull some data for you and bring it to the next meeting. We will add some Speed boards again and see what is happening.

**Diane Passantino – 1128 Longvue Ave, Aliquippa Beaver County PA, 15001**

**Mrs. Passantino** – wanted to know if we had any info on the permit she requested.

**Township Manager – Jamie Yurcina** - responded yes, I asked Chrissy Rubino to call you today. It was approved and now it should go to the school board.



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7:55 P.M.

**Announcements**

We are having 3 big events at the Park in September. Be sure to come out for Cruisin in the Park on Labor Day from 12 to 4PM and September 13th for BBQ & Blues Fest from 12 to 8PM. The Jaggerz Concert at Hopewell Community Park has been rescheduled for Saturday, September 6 at 7 PM! Hope to see you there. Please visit our website at [www.hopewelltp.com](http://www.hopewelltp.com), and our Facebook page for updates on Hopewell Township news and events.

7:56 P.M.

**Adjournment**

*Commissioner Kusnir: Motion to Adjourn.*

*Commissioner Michna: Second the Motion*

**Voice Vote:**

All in Favor

Motion Carried

Minutes Recorded By: Jamie Yurcina 8.25.2025  
Minutes Prepared By: Chrissy Rubino 8.26.2025