



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
October 13th, 2025
WORKSHOP MEETING MINUTES

6:35 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:35 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – Absent
Commissioner Nick DiPietro – Absent
Commissioner Barbara Michna – In Attendance
Commissioner Kara Rubino – In Attendance

Others Present
Jamie Yurcina, Township Manager and HRG Engineers, John Bates Zoning Officer.

6:35 P.M. **Citizens' Comments on Agenda Items**
Don Wright – wanted clarification on Agenda items # 6 and 7.
President Richard Bufalini - stated that they would go through the agenda and answer all his questions.

6:35 P.M. **Business Agenda**

Commissioner Michna: Motion to approve the Workshop Meeting Minutes from September 8th, 2025.

Commissioner Rubino: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried



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Commissioner Bufalini: *Motion to approve the list of bills October 13th, 2025, as presented: General Fund; \$172,783.38; Sewer Fund \$49,346.24; State Fund \$18,452.63; State ARPA Fund \$164,292.32; Development Escrow Fund \$13,378.80.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Absent
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Bufalini: *Motion to approve the September 2025 Monthly Tax Report as presented.*

Commissioner Michna: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Absent
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Michna: *Motion to approve the September 2025 Financial Reports as presented.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Absent
Commissioner Bufalini	Yes
Motion Carried.	



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Commissioner Bufalini: *Motion to hire Joseph Borrer as a fill in Crossing Guard for Hopewell Township, pending the completion of all pre-employment screening.*

Commissioner Michna: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Absent
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Michna: *Motion to accept a low bid from Pro Remodel and Renovation LLC to install park doors in the Hopewell Community Park Nature Center for \$2,820.00.*

Commissioner Bufalini: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Absent
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Bufalini: *Motion to approve a proposal for the Community Park Bank Stabilization project.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Absent
Commissioner Bufalini	Yes
Motion Carried.	



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Commissioner Michna: Motion to approve the Final Pay Application for the Wickham Street to Clearview Avenue – Upper Raccoon Creek Interceptor project.

Commissioner Rubino: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Absent
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Bufalini: Motion to approve RESOLUTION NO. 2025-19 A Resolution of the Board of Supervisors of Hopewell Township, Beaver County authorizing the Beaver County Corporation for Economic Development (CED) to file an application to include Hopewell Township in a proposed multi-municipal Beaver County Neighborhood Assistance Program Enterprise Zone designation application with the Department of Community and Economic Development (DCED) of the Commonwealth of Pennsylvania.

Commissioner Rubino: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Absent
Commissioner Bufalini	Yes
Motion Carried.	



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Commissioner Bufalini: Motion to approve the purchase of a Lazer Z S – Series with 25.5 HP Kawasaki Engine and 60" Ultra Series 4 Deck in the amount of \$10,644.20.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Absent
Commissioner Bufalini	Yes
Motion Carried.	

6:42 P.M. **Solicitor's Report**
No solicitor's report

6:42 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

6:43 P.M. **Items for Discussion**
No Items for Discussion

6:44 P.M. **Citizens Forum**
Don Wright – asked what kind of doors are being installed at the park.
Manager – Jamie Yurcina – Responded that we are adding in new Steel doors for the Nature Center.

Don Wright – wanted Clarification on Agenda number 8.
HRG –Kristen – Explained that the current proposal for the erosion will need a survey for the area, just upstream of the culvert and that is the eroding area. A survey design will be implemented to restore its pre-eroding condition and will need a permit to the conservation district to be able to construct to restore the area.

Bob Williams – Neish Drive – questioned when we will pave some roads close to Neish Drive.
Manager – Jamie Yurcina - Responded that Virginia, Neish and Summit will be fixed and is on the list.

6:44 P.M. **New Business**

6:51 P.M. **Old Business**



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6:51 P.M. **Executive Session Beginning**
No Executive Session Needed at this time

6:51 P.M. **Adjournment**
Commissioner Rubino: Motion to Adjourn.
Commissioner Michna: Second the Motion.

Voice Vote:
All in Favor
Motion Carried

7:03 P.M. **Hopewell Zoning Ordinance**
Amendment Hearing

- To consider adopting an ordinance amending the Hopewell Township Zoning Ordinance 14-01 to define "Place of Assembly" and permit it as a principal use in the I-P Industrial Park District. Ordinance section 301 and 1401 Assembly use.

Meeting was recorded and on file.

7:30 P.M. Adjourn the Hearing

Minutes Recorded by: Jamie Yurcina 10.13.2025
Minutes Prepared by Chrissy Rubino 10.16.2025