



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**September 14<sup>th</sup>, 2026**  
**WORKSHOP MEETING MINUTES**

6:32 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Joe Kusnir, Mr. Kusnir announced that the meeting is being recorded.

6:32 P.M. **Roll Call**  
President Joe Kusnir – In Attendance  
Vice President Nick DiPietro –Absent  
Commissioner Barbara Michna – In Attendance  
Commissioner Kara Rubino – In Attendance  
Commissioner Robert Williams – In Attendance

**Others Present**

HRG Engineers Kristen Vasilakis, Landon Hacker, Solicitor Mike Jones and Assistant Finance Manager, Kim McClean.

6:33 P.M. **Citizens' Comments on Agenda Items**  
**Don Wright** – Questions the Greenways and Trails Grant.  
**Township Manager, Jamie Yurcina** – It hasn't been announced yet. It can take 6 months to a year.

6:32 P.M. **Business Agenda**

***Commissioner Williams:*** ***Motion to approve the Workshop Meeting Minutes from August 10th, 2026.***

***Commissioner Michna:*** ***Second the Motion.***

**Roll Call Vote:**

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried        |        |



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*Commissioner Michna: Motion to approve the list of bills dated September 14th, General Fund \$45,384.27; Sewer Fund \$74,525.91; State Fund \$496.12; Sewer Construction Fund \$13,484.00.*

*Commissioner Rubino: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |

*Commissioner Kusnir: Motion to approve August 2026 Monthly Tax Reports as presented.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |

*Commissioner Kusnir: Motion to approve August 2026 Financial Reports as presented.*

*Commissioner Williams: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |



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*Commissioner Williams: Motion to approve RESOLUTION NO. 2026-18, A RESOLUTION OF HOPEWELL TOWNSHIP, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA FOR THE YEAR ENDING DECEMBER 31ST, 2027, ELECTING TO AMEND ITS NON-UNIFORM PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW: AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AS AMENDED AND APPLICABLE TO MEMBER MUNICIPALITIES.*

*Commissioner Rubino: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |

*Commissioner Rubino: Motion to approve Family and Medical Leave Act (FMLA) leave for Eric Yerdon to care for a family member for a two-week period beginning November 5, 2026, followed by intermittent leave ending January 4, 2027.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |



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*Commissioner Michna: Motion to approve payment to the Pennsylvania Department of Transportation for Agreement 11A041 Brodhead Road for our portion of the installation of new Pedestrian Facilities constructed to serve pedestrian traffic and design standards required by the ADA in the amount of \$13,959.00.*

*Commissioner Williams: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |

*Commissioner Williams: Motion to approve Private Road Maintenance Agreement for the private portion of Emerson Avenue in front of 2098 Emerson Avenue.*

*Commissioner Rubino: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |

*Commissioner Kusnir: Motion to approve Payment Application #4 for sewer contract 2026-01 to Rudzik Excavating Inc in the amount of \$418,675.27.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |



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*Commissioner Williams: Motion to approve Change Order #3 for sewer Contract 2026-01 to Rudzik Excavating Inc. in the amount of \$8,857.70.*

*Commissioner Rubino: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |

*Commissioner Kusnir: Motion to approve Change Order #4 for sewer Contract 2026-01 to Rudzik Excavating Inc. in the amount of \$22,261.20.*

*Commissioner Williams: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |

*Commissioner Williams: Motion to approve Change Order #5 for sewer Contract 2026-01 to Rudzik Excavating Inc. in the amount of \$4,417.58.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |



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*Commissioner Michna: Motion to approve Change Order #6 for sewer Contract 2026-01 to Rudzik Excavating Inc. in the amount of \$384.96.*

*Commissioner Rubino: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |

*Commissioner Kusnir: Motion to approve Change Order #7 for sewer Contract 2026-01 to Rudzik Excavating Inc. in the amount of \$153,041.93.*

*Commissioner Williams: Second the Motion.*

Roll Call Vote:

|                       |        |
|-----------------------|--------|
| Commissioner Williams | Yes    |
| Commissioner Rubino   | Yes    |
| Commissioner Michna   | Yes    |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir   | Yes    |
| Motion Carried.       |        |

6:41 P.M.

**Solicitor's Report**

No Solicitors Report

**Mr. Shreiber** – presented a proposal to keep B&B Auto at Hopewell Shopping Center.

**President, Joe Kusnir** – responded that we will have to discuss the proposal at the Executive Session later tonight.

6:54 P.M.

**Engineer's Report**

Engineer's Report was Discussed, Submitted, and is on File.

**HRG, Chief Innovation and Technology Officer, Mike Smetana** - Presented Roadway Management Software called Vialytics to the Commissioners.



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- 7:16 P.M.      **Items for Discussion**  
**Commissioner Robert Williams** – Announced that RiverWise will be coming to Hopewell Township on September 29th. RiverWise is a nonprofit organization focused on community development and supporting community-driven projects. The Commissioners will listen to their presentation and learn more about the organization and the work they do.
- 7:19 P.M.      **Citizens Forum**  
**Don Wright** – Thanks everyone for getting the park up and running so quickly after all the flooding.  
  
**Dan Caton, Hopewell Township Volunteer Fire Department** – Stated that the company responsible for installing the sewer lines only patched two areas of the damage caused during the sewer line work and has not addressed the other areas that were damaged or disturbed.  
**HRG, Landon Hacker** – responded that he will investigate the contract and speak to the company.
- 7:24 P.M.      **New Business**  
No New Business
- 7:14 P.M.      **Old Business**  
No Old Business
- 7:25 P.M.      **Executive Session Beginning**  
Executive Session needed for one personnel item and one litigation item.
- 7:48 P.M.      **Executive Session Ended**  
No Action Needed at this time.
- 10:10 P.M.      **Adjournment**  
*Commissioner Michna:      Motion to Adjourn.*  
*Commissioner Rubino:      Second the Motion.*
- Voice Vote:  
All in Favor  
Motion Carried